

Supervisors of Instructional Support Services Report
August 2006
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Curriculum Development

As one of our in-service activities, our instructors will align their Duty/Task Lists with the competencies present in the NOCTI assessment taken by their seniors. This activity will help instructors to determine if there are competencies that need to be added to their programs. As they look at the percentage of test questions allotted to each area of curriculum, they can compare that to the emphasis currently placed on instruction of those competencies. Finally, analysis of the data from previous years' score reports will help instructors to plan for program improvement.

Professional Activities

Pat and Jan attended a workshop entitled, "Approved Program Evaluation Volunteer Training" on August 15th at the Butler County AVTS. The purpose of the workshop was to train volunteers to assist PDE specialists in evaluating Career and Technical Education programs in Pennsylvania. Participating in this effort will be beneficial as we see how other CTEs across the Commonwealth operate their programs and services.

Textbook Adoption

The textbooks that were approved for adoption for the 2006-07 school year have arrived. Samples are available on display for review by board members.

Literacy Training

Pat attended the Harbor Creek Literacy Council Meeting and received many good ideas on how to improve reading skills in all classrooms.

We will be conducting a review of the reading instructional techniques for our instructors on Monday, August 28th. This training is based on the MAX teaching framework. The acronym stands for **M**otivation, **A**cquisition, and **E**Xtension. It is a way to help all students better learn their subject matter and improve their literacy skills.

Special Education

We have been working on developing student "profiles" or descriptions of our students who have special needs. We will share them with our teachers to help them understand the student's strengths and weaknesses, as well as specially designed instruction mandated by the IEP.