

Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, April 26, 2007

Eagle's Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

1. Tourism and Hospitality students presentation regarding national competition - Bob Craft, instructor
2. Strategic Planning Vision – presentation - Aldo Jackson

7:00 PM - Regular Meeting

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance

4. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Boyd, Ring, Price, Duda

5. Motion to accept the Minutes of the March 22, 2007 Meeting, as presented.

6. Introduction of Guests
7. Correspondence – none this month

8. Business—Paul Fritz

A. Report - Business Manager

B. Motion to approve the following reports, payments and invoices:

- 1) Revenue and Expenditure Reports, as presented:
 - a) General Fund
 - b) Food Service Fund
 - c) Capital Reserve Fund
 - d) ECTS Foundation Report
 - e) Student Activities Report
- 2) Checks and Invoices, as presented:
 - a) General Fund Checks, Wire transfers and Invoices, as presented; \$ 716,008.83
 - b) Food Service Fund Checks and Invoices, as presented; \$ 1,317.95
 - c) Capital Reserve Fund Checks and Invoices, as presented; \$ 0.00
 - d) ECTS Foundation Checks and Invoices, as presented; \$ 0.00
- 3) PNC/VISA procurement card payment, as presented; \$ 39,283.07
- 4) Treasurer's Report, as presented: March 2007 summary
- 5) General Fund Budget Transfers, as presented

9. Human and Quality Resources—Natalie Fatica

A. Report—Coordinator of Human and Quality Resources

- 1) **Motion to approve ECTS staff for curriculum development and payment of \$896.00 for 32 hours @ \$28 per hour, each as listed.**
- 2) **Motion to hire Sean Peters and Andrew Borsukoff as summer help at the rate of \$8.00 per hour beginning on or after May 1, 2007.**
- 3) **Motion to employ RCTC Term 5 instructors, as listed.**

10. Operations

A. Superintendent's Report - Sandra Myers-Union City Area School District

B. Director's Report— Aldo Jackson

C. Solicitor's Report—Timothy M. Sennett

D. High School Report— John Hansen

E. RCTC Report—Mary Ellen Camp

F. Facilities Manager's Report—Steven Sceiford

G. Technology Manager's Report—Jeff Smith

H. Instructional Support Services Report- Pat Holland and Jan Kennerknecht

I. Staff Travel >400 miles (Polices: 331,431,531) - **none**

J. Student Field Trips and Fundraising (Policy 121)

1) **Motion to approve or ratify student field trips and fund raising as presented:**

- a) **Field trip to Eriez Magnetics for the Drafting and Design students for a robotics and Rube Goldberg demonstration on May 8, 2007**
- b) **Field trip for the ELC and EET and FMT students to Eriez Magnetics on a day in May which is yet to be determined.**
- c) **Field trip for the ABR students to Lake City Paint and Supply on a day in May, 2007 which is yet to be determined.**

K. Facility Use Requests – profit making organizations (Policy 707) - **none**

L. Other Operations

- 1) **Motion to approve the bid proposal for the purchase and installation of HVAC systems received from Rabe Environmental Systems, Inc. for a total price of \$27,700.00 as per the project specifications.**
- 2) **Motion to authorize the technical school to provide laboratory space to participating school districts for a special education transition center at the Skill Center.**

11. Other Business

- A. Discussion concerning ECTS Foundation: awarding of additional scholarships, etc.

12. Supplemental Information

- A. Board Attendance Report
- B. Work Experience Report
- C. High School Enrollment Report
- D. Business Partnerships Contacts
- E. Newspaper releases- Galbraith Media
- F. Letter from Reps. Brian Baird and Phil English regarding Perkins funding
- G. Letter from Reps. Brian Baird and Phil English regarding Perkins funding
- H. Strategic Planning Committee participants
- I. Statement of Financial Interests- 2006 – complete and return by May 1, 2007
- J. **Next meeting: Thursday, May 24, 2007**

13. Adjournment