

Supervisors of Instructional Support Services Report
May 2006
Pat Holland and Jan Kennerknecht

Special Education

At this time Jan and I are putting together the specific information on our new students with disabilities who will be enrolled in our programs for next year. These records include copies of the Individualized Education Plans as well as the Evaluation Reports for each student. From these documents we identify, for our instructors, each student's strengths and needs. Our instructors use this information to be able to best teach these students.

National Accreditation

The high school Health Assistant and the RCTC Medical Training programs at ECTS have been reviewed by the National Healthcareer Association and ECTS has been approved for national certification as a healthcare training institution. Students who have completed the Health Assistant program may challenge the EKG Technician certification exam upon graduation; RCTC students who have completed the Medical Training classes may challenge the Medical Administrative Assistant, Billing and Coding Specialist and Medical Transcriptionist exams. The value of having a national certification will give our graduates an "edge" over other job applicants as they look for employment in the medical field.

Articulation Agreements

New for the Hospitality and Tourism program: Five courses (one full quarter) towards an Associate Degree at the Newport Business Institute. We now have 69 articulation agreements with 31 post-secondary institutions.

Curriculum Development

Planning is underway to continue our curriculum development work with instructors during a two-week period from June 12-23, 2006. They will be aligning their programs with Pennsylvania Academic Standards for Career Education and Work and developing advanced curriculum plans.