

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: May 25, 2006

SUBJECT: Use of Facility Request

CATEGORY: Operations: X Policy: Information: Personnel:

INITIATED BY: Steven Sceiford Facility Manager

DESCRIPTION: McKean Little League to use the baseball field for the Little League games and practices from April 1, 2006 through June 30, 2006.

RECOMMENDATION: Motion to approve the use of facilities request from the McKean Little League to use the baseball field for the Little League games and practices from April 1, 2006 through June 30, 2006.

Erie County Technical School
Buildings and Grounds Use Request Form

Organization Making Request: McKean Little League Inc.
Organization's Event: Little League, practice & games.
Description of Event: Scheduled games and practices for various age groups
Date(s) of Event: McKean Little League Inc.
Time Schedule of Event: April 1 Through June 30

Sections of Buildings or Grounds to be used:

Baseball field and small portion of parking lot

It is understood that the responsibility and liability of the organization making this request includes, but is not limited to the following considerations:

1. Use of the buildings and grounds on Saturdays or Sundays, while not prohibited, is discouraged. If use of the facility is granted for a Saturday or Sunday, there will be costs in addition to any rental fee that will be assessed at the rate of \$25.00 per hour.
2. All facility use fees and other charges for such use must be paid in full.
3. **School-related and Community Service organizations** will normally not be required to provide proof of liability insurance, but they will be requested to sign an Indemnification and Waiver of Liability form. **Non-profit organizations** are required to present proof of public liability coverage with limits of \$300,000 per accident. **Profit-making organizations** are required to present proof of public liability coverage with limits of \$500,000 per accident. The school's Operating Committee, through the recommendation of the school's Director, may require higher limits of liability insurance for specific and/or unique situations.
4. Understand that the Erie County Technical School will not be held liable for injuries or illness incurred on school property by individuals directly or indirectly associated with the event taking place.
5. Provide adequate supervision to assure proper use and care of the building, grounds, equipment, and furnishings.
6. The organization is responsible for setting up, moving, dismantling, and returning furniture, equipment, and supplies to their proper place. *Use of kitchen facilities requires the presence of a representative of the cafeteria staff. Remuneration shall be at the prevailing rate per hour, paid directly to the individual involved in addition to any applicable usage fee.*
7. The organization is responsible for performing all custodial chores necessary to restore the facility and furniture to the condition in which it was found. *A fee will be charged for special or additional set-up services required prior to or after scheduled use.*

8. To work cooperatively with the staff member(s) on duty and understand that granting of this request is limited to the facilities and equipment listed on this request form.
9. Bringing onto school property and/or consuming alcoholic beverages or other controlled substances is specifically prohibited.

Fee Schedule

Area	Organization Type			
	School-related	Community Service	Non-profit	For Profit
Classroom	No Charge	No Charge	\$10/hour	\$20/hour
Cafeteria	No Charge	No Charge	\$10/hour	\$20/hour
Corridor	No Charge	No Charge	\$10/hour	\$20/hour
Kitchen	No Charge	No Charge	No Charge	\$25/hour
Laboratory	No Charge	\$10/hour	\$15/hour	\$25/hour
Grounds	No Charge	No Charge	No Charge	\$20/hour
Maintenance Fee (Weekend Use)	No Charge	\$25/hour	\$25/hour	\$25/hour

Other Charges:

N/A

Total Amount Due: N/A

Organization Name: McKean Little League Inc

Address: 5522 River Run Dr. Fairview PA 16415

Telephone:

Representative's Name: Robert R. Piatkowski

Address: 5522 River Run Dr. Fairview PA 16415

Telephone: 836-4613

Representative's Signature:

Request Approved: Approved

Director's Signature:

Alvin D. Johnson 5/10/06

ISO Form Number: 3300.01.00	Revision Date: April 30, 2004
This is a controlled form. Hard copies of this form are considered uncontrolled.	

CERTIFICATE OF LIABILITY INSURANCE

DATE 2/13/06

Keystone Risk Managers, LLC
1995 Point Township Drive
Northumberland, PA 17867

CERTIFICATE # 2380116-1

2 38 01

ADDITIONAL NAMED INSURED:

FRENCH-CK-VLY-TRI-BRO-NORTH LL
BILL CORRELL
PO BOX 166

EDINBORO

PA 16412

INSURERS AFFORDING COVERAGE:

INSURER A: LEXINGTON INSURANCE COMPANY

INSURER B: NATIONAL UNION FIRE INSURANCE
(Non-Liability) COMPANY OF PITTSBURGH, PA

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY BE OBTAINED. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

OPTION **	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE MM/DD/YYYY	POLICY EXPIRATION DATE MM/DD/YYYY	LIMITS	
X	GENERAL LIABILITY		5098195-01	2/13/2006	1/01/2007	EACH OCCURRENCE	\$1,000,00
	X	OCCUR				GENERAL AGGREGATE	\$2,000,00
	X	INC. PARTICIPANTS				Property Damage Deductible: \$250	
X	DIRECTORS & OFFICERS		162-0962	1/01/2006	1/01/2007	EACH LOSS	\$1,000,000
						AGGREGATE	\$1,000,000
	CRIME COVERAGE					EACH LOSS	\$35,000
						Crime Deductible: \$250 Property/\$1,000 Money	
X	SPORTS EXCESS ACCIDENT		SRG9105434	1/01/2006	1/01/2007	As in Master Policy Med. Max. \$100,000 Ded. \$50	As in Master Policy Excess

"X" INDICATES COVERAGE SELECTED FOR ADDITIONAL NAMED INSURED

ADDITIONAL INSURED

Who is an insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organization and subject to the following additional exclusions:

- Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule and performed by the above named Little League and
- That part of the ball field or other premises not being used by the above named Little League

NAME AND ADDRESS OF PERSON OR ORGANIZATION:

GENERAL MCLANE SCHOOL DISTRICT 2. MCKEAN RECREATION AUTHORITY 3. ERIE
EDUCATIONAL TECHNICAL SCHOOL 4. MCKEAN TOWNSHIP 5. WALMERS TRUCKING 6.
EDINBORO UNIVERSITY OF PENNSYLVANIA 7. SAINT FRANCIS CATHOLIC CHURCH

INSURED

Little League Baseball Risk Purchasing Group, Inc.

39 U.S. RT. 15 HIGHWAY

South Williamsport, PA 17702

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES TO THE ABOVE NAMED LITTLE LEAGUE BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER OR THEIR REPRESENTATIVE WILL MAIL 30 DAYS WRITTEN NOTICE TO THE DESIGNATED PERSON OR ORGANIZATION AT THEIR LAST KNOWN ADDRESS TO US.

AUTHORIZED REPRESENTATIVE