Erie County Technical School
Meeting Minutes
AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, February 23, 2006

<u>Eagles Nest</u>
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM - Work Session

- Suzanne Matthews, instructor, provided a presentation of the Commercial and Advertising Art program.

- Land sale – Mr. Sennett updated the committee: 8 of the 11 ECTS participating school districts have approved the resolution regarding the sale of 25.5 acres of land to the County of Erie. A public hearing regarding the sale will occur on March 13, 2006 at 11:00 a.m. before Judge Cunningham. The parties are working toward a closing of the sale on March 15, 2006.

- Business Report – presented by Paul Fritz, Business Manager (Copy filed with the official minutes)

- Human and Quality Resources Report – presented by Natalie Fatica, Coordinator of Human and Quality Resources (Copy filed with the official minutes).

7:00 PM - Regular Meeting

Mr. Bucksbee called the regular meeting to order at 7:00 pm

<u>Moment of Reflection</u>

<u>Pledge of Allegiance</u>

<u>Roll Call</u>

Paul Fritz, Secretary, called the roll:

<u>Committee members:</u>

Mrs. Suzie Rosendahl	Fairview	Absent
Mr. John Ogden	Fort LeBoeuf	Present
Mr. Robert Heath	Girard	Present
Mr. James Bucksbee	General McLane	Present
Mr. Jack Wood	Harbor Creek	Present
Mr. Thomas Loftus	Iroquois	Present
Mrs. Susan Sullivan	Millcreek	Absent
Mr. David Rodgers	North East	Absent
Mr. Donald Linder	Northwestern	Present
Mrs. Loretta Price	Union City	Present
Mr. Eric Duda	Wattsburg	Absent

Administrators

Dr. Judy Miller, Superintendent of Record	Present
Dr. Aldo Jackson, Director	Present
Mr. Timothy Sennett, Solicitor	Present
Mr. John Hansen, Principal	Present
Mr. Paul Fritz, Business Manager and Board Secretary	Present
Ms. Natalie Fatica, Coordinator of Human and Quality Resources	Present
Mrs. Mary Ellen Camp, RCTC Manager	Absent
Mr. Steve Sceiford, Facilities Manager	Present
Mrs. Janet Kennerknecht, Supervisor of Student Services	Present
Mr. Patrick Holland, Supervisor of Student Services	Absent

Northwestern School District representative

Mr. Bucksbee tabled the motion to accept the appointment of Sam Ring as Operating Committee representative from Northwestern School District. Mr. Linder will continue as the Northwestern School District representative until such time as Mr. Ring is available to attend the Operating Committee meetings.

Meeting Minutes of January 26, 2005

Motion to accept the Meeting Minutes of January 26, 2005 as presented.
Moved by Mr. Ogden, with second by Mr. Heath.
With no further discussion the minutes are approved, as presented, with an all "ayes" voice vote. (Copy is filed with the official minutes).

Guests and Comments

Guests present: Rosanne Gangemi, Suzanne Matthews, Elaine Shaffer, and Patty Palo.

Correspondence – none

Business

Report – presented during work session - by Paul Fritz, Business Manager (Copy filed with the official minutes).

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices:

- General Fund Revenue and Expenditure Reports, as presented
- Food Service Fund Revenue and Expenditure Reports, as presented
- Capital Reserve Fund Revenue and Expenditure Reports, as presented
- ECTS Foundation Report, as presented
- Student Activities Report, as presented
- General Fund Checks and Invoices, as presented $ 129,663.28
- Food Service Checks and Invoices, as presented; $ 1,603.30
- Capital Reserve Fund Checks and Invoices, as presented; $ 0.00

- ECTS Foundation Checks and Invoices, as presented; $ 0.00
- VISA purchasing card payment, as presented; $59,599.83
- Treasurer's Report, as presented
- General Fund Budget Transfers, none this month

Moved by Mr. Ogden, with second by Mr. Heath
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copies of all reports, payments, and check lists are filed with the official minutes).

Human and Quality Resources

Report – presented during work session by Natalie Fatica, Coordinator of Human and Quality Resources (Copy filed with the official minutes).

Mr. Bucksbee asked the committee for a motion to include all of the following items:

Jerry Baker – resignation

Motion to accept the resignation of Jerry Baker, Information and Technology Manager, effective February 17, 2006; and

Cheryl Cross - C-2

Motion to hire Cheryl Cross as a C-2 part time custodian at the probationary rate of $11.84 per hour beginning on or after February 23, 2006; and

Darrell Brannon - substitute instructor

Motion to approve Mr. Darrell Brannon as a substitute instructor at Erie County Technical School effective February 23, 2006 at the rate of pay of $75.00 per day pending clearances; and

Bryan Kerr - substitute instructor

Motion to approve Bryan Kerr as a substitute instructor at Erie County Technical School effective February 23, 2006 at the rate of pay of $75.00 per day pending clearances; and

Weekly curriculum development

Motion to approve the attached list of faculty for weekly curriculum development; and

Facility Use Requests

4-H Club Cook-off

Motion to approve the use of facilities request from Penn State – Erie County Cooperative Extension to use the cafeteria for a 4-H Club Cook-off on Saturday, April 1, 2006 from 7:30a.m.-2:00p.m.pending proof of insurance; and

4-H Master Volunteer Training

Motion to approve the use of facilities request from Penn State – Erie County Cooperative Extension to use the cafeteria for 4-H Master Volunteer Training from 7:00p.m.-9:00p.m. on March 21, 2006, March 28, 2006, April 4, 2006, April 11, 2006, April 18, 2006, and April 25, 2006; and

Erie Youth Soccer Association

Motion to approve the use of facilities request from the Erie Youth Soccer Association (EYSA) to use the school grounds for Recreational Soccer games every Tuesday and Thursday from 5:30p.m-9:00p.m. and on Saturdays from 9:00a.m.-9:00p.m.beginning May 31, 2006 and ending July 31, 2006; and

I-CARR

Motion to approve the use of facilities request from I-CARR to use the north end of the cafeteria for Auto body Repair Instruction May 11, 2006 and May 18, 2006 from 6:00p.m.-10:00p.m; and

Northwest Tri-County I.U. #5

Motion to approve the use of facilities request from Northwest Tri-County I.U. #5 to use a conference room for Senior Transition Staffing from 8:30a.m.-10:30a.m. March 7, 2006, March 10, 2006, and March 13, 2006 and from 10:00a.m.-3:00p.m. on March 22, 2006; and

Other Operations

Reed Supply Company donation

Motion to accept a donation of various welding supplies from Reed Supply Company for use in the Metal Fabrication program; and

Plastikos Inc. – donation

Motion to accept the donation of a Conair MX-250 Sprue Picker from Plastikos Inc. for use in the Plastics Technology program.

All the above moved by Mr. Ogden, with second by Mrs. Price
With no further discussion, the motions are approved with an all “ayes” voice vote.

Operations

- Superintendent’s Report—Dr. Judy Miller (Copy of report is filed with the official minutes)
- Director’s Report—Dr. Aldo Jackson (Copy of report is filed with the official minutes)
- Solicitor’s Report—Mr. Timothy M. Sennett – no additional report
- High School Report— Mr. John Hansen (Copy of report is filed with the official minutes)
- RCTC Report—Mrs. Mary Ellen Camp (Copy of report is filed with the official minutes)
- Facilities Manager’s Report—Mr. Steven Sceiford (Copy of report is filed with the official minutes)
- Technology Manager’s Report—no report
- Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht (Copy of report is filed with the official minutes)

Staff Travel - none this month

Student Field Trips and Fundraising - none this month

Other Business

Board Policy 218.1 – Weapons

Motion to approve Board Policy 218.1 – Weapons, as presented**.**
Moved by Mr. Wood, with second by Mr. Heath
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copy of the policy is filed with the official minutes and in the board policy manual).

Supplemental Information

- Board attendance report
- Work Experience Placement Report
- ECTS - Application for Admission – revised piloted process
  (Copies of all the above filed with official minutes)

- Next meeting: March 23, 2006

Adjournment

Moved by Mr. Ogden, with second by Mrs. Price to adjourn the meeting.
Mr. Bucksbee, Chairperson, adjourned the meeting at 7:23 pm.

Minutes prepared by,

Paul D. Fritz, Secretary
Erie County Technical School
Erie County Technical School Foundation