

Supervisors of Instructional Support Services Report
June 2006
Jan Kennerknecht and Patrick Holland

National Accreditation

1. Three of our programs that are nationally accredited are submitting materials for renewal of accreditation. They include: Child Care Services (National Association for the Education of Young Children); Drafting and Design (American Drafting and Design Association); and Culinary Arts (American Culinary Foundation). Jan will work with instructors to complete required self-studies and documentation.
2. The Computer Information Systems program will be offering the Oracle Academy in 2006-07. Upon completion of the curriculum, students will be able to take an exam and earn national certification as an Oracle Certified Associate (OCA). This certification is recommended by the Pennsylvania Department of Education as one of the Industry-Recognized Certifications for Career and Technical Education Programs. There will be other certifications available in the future as Mr. Hewitt develops the curriculum.

Curriculum Development

1. The 2006-2007 General Fund Budget includes expenditures for new textbooks for ten of our programs. Those instructors who plan to order new textbooks for 2006-07 will review books from at least two vendors and receive JOC board approval before placing orders. A Book Fair was held June 12-13th during our summer curriculum development workshop. Sales representatives from three major textbook publishers brought textbooks, workbooks and other instructional materials for our instructors to review: Goodheart-Wilcox, Thomson-Delmar and Glencoe/McGraw-Hill. We were able to keep the displayed books and materials as complimentary copies.
2. Nineteen instructors participated in our summer workshop, held from June 12-23rd. Priorities included finalizing course sequence charts, aligning our programs with PA Academic Standards for Career Education and Work and updating curriculum documents for our website.

Special Education

1. New School District Assignments: In order to balance the number of students in our case loads, to consolidate travel and allow Jan to meet personnel from several other districts - Patrick will be supervising the special education services for students from: Fort LeBoeuf; Harborcreek; Iroquois; NorthEast; Union City and Seneca. Jan will supervise services for special needs students from: Fairview; Girard; General McLane; Millcreek and Northwestern.