Erie County Technical School

Meeting Minutes

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, June 22, 2006

Eagle's Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM – Work Session

- Book production project and presentation by Mr. Salorino, Graphic Communications Instructor, and students Renee Russ and Katy Bartlett, and author Lewis Dove.
  - Book text written by Mr. Lewis Dove, Sketches of Historic Le Boeuf
  - (Copies of book given to each committee member)

- Chapter 339 Vocational Education Standards audit report presented by Dr. Aldo Jackson, Director.
  - (Copy of PDE audit report is filed with the official minutes)

- Executive Session- personnel discussion regarding staffing and complaint hearing request.

Regular Meeting

Mr. Ogden, Vice-Chairperson, called the regular meeting to order at 7:20 pm.

Moment of Reflection

Pledge of Allegiance

Roll Call

Paul Fritz, Secretary, called the roll:

Committee members:

Mrs. Suzie Rosendahl	Fairview	Present
Mr. John Ogden	Fort LeBoeuf	Present
Mr. Robert Heath	Girard	Absent
Mr. James Bucksbee	General McLane	Absent
Mr. Jack Wood	Harbor Creek	Absent
Mr. Thomas Loftus	Iroquois	Present
Mrs. Susan Sullivan	Millcreek	Absent
Mr. David Rodgers	North East	Absent
Mr. Sam Ring	Northwestern	Present
Mrs. Loretta Price	Union City	Present
Mr. Eric Duda	Wattsburg	Present

Administrators:

Dr. Judy Miller, Superintendent of Record	Present
Dr. Aldo Jackson, Director	Present
Mr. Timothy Sennett, Solicitor	Present
Mr. John Hansen, Principal	Present
Mr. Paul Fritz, Business Manager and Board Secretary	Present
Ms. Natalie Fatica, Coordinator of Human and Quality Resources	Present
Mrs. Mary Ellen Camp, RCTC Manager	Present
Mr. Steve Sceiford, Facilities Manager	Present
Mr. Jeff Smith, Technology Manager	Present
Mrs. Janet Kennerknecht, Supervisor of Student Services	Present
Mr. Patrick Holland, Supervisor of Student Services	Present

Minutes of the May 25, 2006

Motion to accept the Minutes of the May 25, 2006 Work Session and Regular Meeting, as presented**.**
Moved by Mr. Duda, with second by Mrs. Rosendahl.
With no further discussion the minutes are approved, as presented, with an all "ayes" voice vote.
(Copy is filed with the official minutes)

Guests and Comments

Guests signed in and present: Rosanne Gangemi, Renee Russ, and Katy Bartlett. Dr. Miller introduced Mrs. Sandra Myers, Superintendent of Union City Area School District who will be Superintendent of Record beginning in July.

Correspondence

- Local 1589-AFT letter regarding community college- (copy is filed with the official minutes)

Business

Report – presented by Paul Fritz, Business Manager (Copy filed with the official minutes).

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices:
- General Fund Revenue and Expenditure Reports, as presented
- Food Service Fund Revenue and Expenditure Reports, as presented
- Capital Reserve Fund Revenue and Expenditure Reports, as presented
- ECTS Foundation Report, as presented
- Student Activities Report, as presented
- General Fund Checks and Invoices, as presented $ 86,864.04 + $59,886.32
- Food Service Checks and Invoices, as presented; $ 97.40
- Capital Reserve Fund Checks and Invoices, as presented; $ 8,974.55
- ECTS Foundation Checks and Invoices, as presented; $ 5,328.57
- VISA purchasing card payment, as presented; $ 46,665.57
- Treasurer's Report, as presented

- General Fund Budget Transfers, none

All above items moved by Mrs. Rosendahl, with second by Mr. Duda.
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copies of reports and payment lists are filed with the official minutes)

Human and Quality Resources

Report – presented by Natalie Fatica, Coordinator of Human and Quality Resources
(Copy filed with the official minutes).

Curriculum development

Motion to approve additional staff as listed for payment for curriculum development work
Moved by Mrs. Rosendahl, with second by Mr. Loftus.
With no further discussion, the motion is approved with an all "ayes" voice vote.
(List of approved staff is filed with the official minutes)

Operations

- Superintendent's Report—Dr. Judy Miller, no report
    - Mr. Ogden recognized Dr. Miller for her service during the past year and presented her with a gift of appreciation.
- Director's Report—Dr. Aldo Jackson, (Copy of report is filed with the official minutes)
- Solicitor's Report—Mr. Timothy M. Sennett, no report
- High School Report—Mr. John Hansen, (Copy of report is filed with the official minutes)
- RCTC Report—Mrs. Mary Ellen Camp, (Copy of report is filed with the official minutes)
- Facilities Manager's Report—Mr. Steven Sceiford, (Copy of report is filed with the official minutes)
- Technology Manager's Report—Mr. Jeff Smith, (Copy of report is filed with the official minutes)
- Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht, (Copy of report is filed with the official minutes)

Staff Travel -none

Student Field Trips and Fundraising - none

Facility Use Requests – profit making organizations - none

Other Operations

Policy 246-Student Wellness

Motion to adopt Policy 246-Student Wellness, as presented.
Moved by Mrs. Rosendahl, with second by Mr. Ring.
Mrs. Rosendahl requested editing changes within the policy to change 'district' references to 'school'.

Motion to amend the motion with revision to the policy presented: change 'district' references to 'school.'
Moved by Mrs. Rosendahl, with second by Mr. Ring.
Motion to amend is approved with an all 'ayes' voice vote.

With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copy of Policy 246 is filed with the official minutes and in the Policy Book)

Donation of auto from Community College of Allegheny County

Motion to approve the donation of a white Oldsmobile Intrigue Serial # 1G3WH52H9XF388145 from Community College of Allegheny County for use in the Automotive Technologies Lab.
Moved by Mr. Duda, with second by Mr. Ring.
With no further discussion, the motion is approved with an all "ayes" voice vote.

Lease agreement with Northwest Tri-County Intermediate Unit

Motion to approve a lease agreement with Northwest Tri-County Intermediate Unit for a portion of the Regional Skill Center Building for use by the Regional Choice Initiative and the Erie County Academy of Collegiate and Advanced Studies at a rent amount of $32,000 from July 1, 2006 through June 30, 2007.
Moved by Mr. Duda, with second by Mr. Ring.
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copy of lease is filed with the official minutes)

Other Business

The Administration and Operating Committee discussed possibly changing the scheduled time and date for the July 2006 regular meeting and work session to accommodate a complaint hearing and a multi-district board member meeting regarding the status of community college planning.

Moved by Mr. Loftus, with second by Mr. Duda to change the scheduled July 27, 2006 regular meeting to begin at 5:00 pm.
With no further discussion the motion is approved with an all 'ayes' voice vote.

Supplemental Information

- Board attendance report
- Work Experience Report
- Co-op job opportunities report- 05-06
- Community College correspondence
- Community College article- **www.corrypa.com**

  (Copies of the above are filed with the official minutes)

- **Next meeting: July 27, 2006 at 5:00 pm.**

Adjournment

Moved by Mrs. Rosendahl, with second by Mr. Ring to adjourn the meeting.
Mr. Ogden, Vice-Chairperson, adjourned the meeting at 8:25 pm.

Minutes prepared by,

Paul D. Fritz, Secretary
Erie County Technical School
Erie County Technical School Foundation