

***Career
Planning***
ASSOCIATES
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**Erie County Technical School
Evaluation Process
For Ninth Grade Special Population**

Purpose

Assess ninth grade special population to provide data to assist in determining appropriate training program placements.

Assessment

<u>Test Administered</u>	<u>Time Limit</u>	<u>Measurement</u>
1. Vocabulary	15 min.	Ability to recognize words and their meanings.
2. Comprehension	25 min.	Able to understand written material.
3. Math Computation	10 min.	Ability to perform operations with whole numbers, fractions and decimals.
4. Mechanical Reasoning	5 min.	To reason mechanically.
5. Spatial Relations	5 min.	to visualize or think in three dimensions.
6. Clerical Speed & Accuracy	5 min.	To perceive pertinent detail in verbal or tabular material.
7. Color Discrimination	4 min.	Recognize difference in colors.
8. Form Perception	6 min.	Able to see differences in shapes and shadings of figures.
9. Manual Dexterity	3 min.	Use hands quickly and accurately when completing three piece assemblies.
10.Finger Dexterity	5 min.	Use fingers quickly and accurately when completing four piece assemblies.
11.Interest Survey	15 min.	Assist in determining likes and dislikes in the world of work.
Total Time	98 min.	

Exit Interview

After student completes assessment, he or she will sit down with a Career Planning Associates Counselor to discuss background and technical school plans.

Summary

A written report for each student will be submitted to the Erie County Technical School containing results of the tests administered, interest survey results, observation of work habits, and recommendations for appropriate training.

Advantages Of Using Career Planning Associates

1. All test administrators have a Masters Degree in Counseling.
2. The Career Planning Assessment is 3 ½ hours shorter than the Sage Testing previously used by the Technical School, yet measures the interest, abilities, and aptitudes necessary for success in training programs offered by Vocational Technical Schools.
3. Career Planning Associates has been in business since 1987, with experience in testing a variety of populations, which includes special needs.

Val J. Leone
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