

Maintenance Department Report for February 2006

I. MANAGER ACTIVITIES

A. Accomplishments

1. Completed three Safety inspections on labs.
2. Completed a use study on our air compressor with Ingersoll Rand
3. Held meetings with Johnson Controls on Act 77.
4. Meet with Tim Rocco to get a proposal for auction of our surplus equipment.
5. Communicated with the following Contractors/Vendors:

- | | |
|---------------------|-----------------------|
| - Hite Co. | - Sofco |
| - Welders Supply Co | - Janitors Supply Co. |
| - Muller Locksmith | - Ingersoll-Rand |
| - Johnson Controls | - Doritex |
| - Lowe's | - Simplex |
| - General Welding | |

B. Upcoming Conference

1. Attend the PASBO Conference March 7-10 in Hershey, PA.

C. Meetings Attended

1. Weekly Administrative meetings.
2. Safety Committee

II. MAINTENANCE

A. Accomplishments & Ongoing Projects

1. Performed preventive maintenance on selected HVAC system.
2. Removed snow from drives and walks at the High School/ Skill Center.
3. Completed electrical work for the Electronics Lab at our High School.
4. Completed routine Maintenance request at our High School

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facility.

III. Goals

1. Sale of surplus equipment at Skill Center.