Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, February 23, 2006

<u>Eagles Nest</u>

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM - Work Session

1. Instructional Program presentation: (to be announced later)
2. Executive Session- land sale and legal issues

7:00 PM - Regular Meeting

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance
4. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Rodgers, Ring, Price, Duda

    A. Motion to accept the appointment of Sam Ring as Operating Committee representative from Northwestern School District.

5. Motion to accept the Meeting Minutes of January 26, 2005 as presented.

6. Introduction of Guests

7. Correspondence

8. Business—Paul Fritz

    B. Report - Business Manager

    C. Motion to approve the following reports, payments and invoices:

    1) General Fund Revenue and Expenditure Reports, as presented
    2) Food Service Fund Revenue and Expenditure Reports, as presented
    3) Capital Reserve Fund Revenue and Expenditure Reports, as presented
    4) ECTS Foundation Report, as presented
    5) Student Activities Report, as presented
    6) General Fund Checks and Invoices, as presented $ 129,663.28
    7) Food Service Checks and Invoices, as presented; $ 1,603.30
    8) Capital Reserve Fund Checks and Invoices, as presented; $ 0.00
    9) ECTS Foundation Checks and Invoices, as presented; $ 0.00
    10) VISA purchasing card payment, as presented; $ 59,599.83

11) Treasurer's Report, as presented

12) General Fund Budget Transfers, none this month

9. Human and Quality Resources—

A. Report—Coordinator of Human and Quality Resources

1) **Motion to accept the resignation of Jerry Baker, Information and Technology Manager, effective February 17, 2006.**

2) **Motion to hire Cheryl Cross as a C-2 part time custodian at the probationary rate of $11.84 per hour beginning on or after February 23, 2006.**

3) **Motion to approve Mr. Darrell Brannon as a substitute instructor at Erie County Technical School effective February 23, 2006 at the rate of pay of $75.00 per day pending clearances**

4) **Motion to approve Bryan Kerr as a substitute instructor at Erie County Technical School effective February 23, 2006 at the rate of pay of $75.00 per day pending clearances.**

5) **Motion to approve the attached list of faculty for weekly curriculum development.**

10. Operations

A. Superintendent's Report—Dr. Judy Miller

B. Director's Report—Dr. Aldo Jackson

C. Solicitor's Report—Mr. Timothy M. Sennett

D. High School Report— Mr. John Hansen

E. RCTC Report—Mrs. Mary Ellen Camp

F. Facilities Manager's Report—Mr. Steven Sceiford

G. Technology Manager's Report— no report this month

H. Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht

I. Staff Travel

1) None this month

J. Student Field Trips and Fundraising

1) None this month

K. Facility Use Requests

1) **Motion to approve the use of facilities request from Penn State – Erie County Cooperative Extension to use the cafeteria for a 4-H Club Cook-off on Saturday, April 1, 2006 from 7:30a.m.-2:00p.m.pending proof of insurance.**

2) **Motion to approve the use of facilities request from Penn State – Erie County Cooperative Extension to use the cafeteria for 4-H Master Volunteer Training from 7:00p.m.-9:00p.m. on March 21, 2006, March 28, 2006, April 4, 2006, April 11, 2006, April 18, 2006, and April 25, 2006.**

3) **Motion to approve the use of facilities request from the Erie Youth Soccer Association (EYSA) to use the school grounds for Recreational Soccer games every Tuesday and Thursday from 5:30p.m-9:00p.m. and on Saturdays from 9:00a.m.-9:00p.m.beginning May 31, 2006 and ending July 31, 2006.**

4) **Motion to approve the use of facilities request from I-CARR to use the north end of the cafeteria for Auto body Repair Instruction May 11, 2006 and May 18, 2006 from 6:00p.m.-10:00p.m.**

5) **Motion to approve the use of facilities request from Northwest Tri-County I.U. #5 to use a conference room for Senior Transition Staffing from 8:30a.m.-10:30a.m. March 7, 2006, March 10, 2006, and March 13, 2006 and from 10:00a.m.-3:00p.m. on March 22, 2006.**

L. Other Operations

1) **Motion to accept a donation of various welding supplies from Reed Supply Company for use in the Metal Fabrication program.**

2) **Motion to accept the donation of a Conair MX-250 Sprue Picker from Plastikos Inc. for use in the Plastics Technology program.**

11. Other Business

A. Motion to approve Board Policy 218.1 – Weapons as presented.

12. Supplemental Information

A. Board attendance report

B. Work Experience Placement Report

C. **Next meeting: March 23, 2006**

13. Adjournment