

RCTC Report

December 2005

RCTC

Classes. Term II is coming to a close. All classes will be completed no later than December 21st.

We are receiving numerous inquiries for upcoming classes. The next term begins the week of January 23rd, with registration beginning January 2nd. Ads promoting our adult evening classes will run in the Penny Saver and the Erie Times-News in January.

Modern Industries. We are continuing to provide information and ideas to Modern Industries as they work to determine their training needs for employees. Two of our evening instructors are providing input and aiding in the process of critiquing curriculum.

Secretary position. Interviews have been completed and we have selected a candidate for Board approval. This part-time position will begin January 2nd.

NEW CHOICES/NEW OPTIONS

We have been spending time this month following up on former program completers; assisting with career plans, updating resumes, providing counseling and support, and determining need for training funds.

We will begin the next program on January 9th.