

Maintenance Department Report for August 2005

I. MANAGER ACTIVITIES

A. Accomplishments

1. Held inspection of Autotech roof with A.W. Farrell.
2. Completed the crack filling of the rear parking lot.
3. Working with a interior decorator on the Eagles nest.
4. Communicated with the following Contractors/Vendors:

- | | |
|--------------------|-----------------------|
| - Hite Co. | - Sofco |
| - Jordan Supply | - Rockford Systems |
| - Muller Locksmith | - Rabe |
| - R. E. North | - Doritex |
| - Lowe's | - Shiffler's |
| - Johnson Controls | - Janitors Supply Co. |

B. Meetings Attended

1. Weekly Administrative meetings.

II. MAINTENANCE

A. Accomplishments & Ongoing Projects

1. Performed preventive maintenance on selected HVAC system.
2. Mowing and trimming of grounds at the High School/ Skill Center.
3. Completed the electric service move for the Plastics lab.
4. Completed painting of the Electronics Lab.
5. Completed painting of the Child Care. Lab.
6. Completed painting of the office and new walls at the Skill Center.
7. Completed painting of the south end of Tool and Die lab
8. Painting of door frames in hallways.
9. Removed the fence outside of the Welding area.
10. Completed routine Maintenance request at our High School

II. CUSTODIAL

A. Accomplishments

1. Routine cleaning of the facility.
2. Completed project cleaning of the North side of the building.
3. Completed project cleaning of the Skill Center building.

III. Goals

1. Work with Hallgren Restifo Loop & Coughlin on the feasible study for the Skill Center.
2. Sidewalk repair.