Erie County Technical School
Meeting Minutes
AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, April 27, 2006

Eagles Nest
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM - Work Session

- Mr. Frank DiPlacido presented on overview of the Career Alternative Education Program, a collaborative program operated with ECTS and Sarah A. Reed Children's Center.
- 2006-2007 application & enrollment review, Dr. Aldo Jackson
- New application process – pilot schools review, Dr. Aldo Jackson
- Technical community college discussion & resolution, Dr. Aldo Jackson

Regular Meeting

Mr. Bucksbee, Chairperson, called the regular meeting to order at 7:25 pm.

Moment of Reflection

Pledge of Allegiance

Paul Fritz, Secretary, called the roll:

Committee members:

Mrs. Suzie Rosendahl	Fairview	Present
Mr. John Ogden	Fort LeBoeuf	Present
Mr. Robert Heath	Girard	Present
Mr. James Bucksbee	General McLane	Present
Mr. Jack Wood	Harbor Creek	Present
Mr. Thomas Loftus	Iroquois	Present
Mrs. Susan Sullivan	Millcreek	Present
Mr. David Rodgers	North East	Present
Mr. Sam Ring	Northwestern	Present
Mrs. Loretta Price	Union City	Absent
Mr. Eric Duda	Wattsburg	Present

Administrators

Dr. Judy Miller, Superintendent of Record	Present
Dr. Aldo Jackson, Director	Present
Mr. Timothy Sennett, Solicitor	Present
Mr. John Hansen, Principal	Absent
Mr. Paul Fritz, Business Manager and Board Secretary	Present
Ms. Natalie Fatica, Coordinator of Human and Quality Resources	Present
Mrs. Mary Ellen Camp, RCTC Manager	Present

Mr. Steve Sceiford, Facilities Manager	Present
Mr. Jeff Smith, Technology Manager	Present
Mrs. Janet Kennerknecht, Supervisor of Student Services	Present
Mr. Patrick Holland, Supervisor of Student Services	Absent

Minutes of March, 23, 2006 and April 10, 2006

Motion to accept the Meeting Minutes of March, 23, 2006 and April 10, 2006, as presented.
Moved by Mr. Ogden, with second by Mr. Duda.
With no further discussion the minutes are approved, as presented, with an all "ayes" voice vote.
(Copy is filed with the official minutes)

Guests and Comments

Guests signed in and present: Sherry States, Roach Hewitt, Tammy Wright, Jason Carniewski.
Also present: Charlie Lytle and Phylis Zimmermann
(Note: guest comments also received at end of meeting)

Correspondence-none

Business

Report – presented by Paul Fritz, Business Manager (Copy filed with the official minutes).

Financial Reports, Payments and Invoices

Motion to approve the following reports, payments and invoices:
- General Fund Revenue and Expenditure Reports, as presented
- Food Service Fund Revenue and Expenditure Reports, as presented
- Capital Reserve Fund Revenue and Expenditure Reports, as presented
- ECTS Foundation Report, as presented
- Student Activities Report, as presented
- General Fund Checks and Invoices, as presented $ 164,678.58
- Food Service Checks and Invoices, as presented; $ 1,190.53
- Capital Reserve Fund Checks and Invoices, as presented; $ 0.00
- ECTS Foundation Checks and Invoices, as presented; $ 0.00
- VISA purchasing card payment, as presented; $ 40,803.05
- Treasurer's Report, as presented
- General Fund Budget Transfers-as presented

Moved by Mr. Duda, with second by Mrs. Sullivan
With no further discussion, the motion is approved with an all "ayes" voice vote.
(Copies of all reports, payments, and check lists are filed with the official minutes).

Human and Quality Resources

Report – presented during work session by Natalie Fatica, Coordinator of Human and Quality Resources (Copy filed with the official minutes).

Sherry States- 2006-07 leave

Motion to approve a compensated professional development leave for Sherry States, Health Assistant instructor for the 2006-2007 school year as permitted by PA School Code and ECTS Board Policy 438.1.
Moved by Mr. Wood, with second by Mrs. Sullivan
With no further discussion, the motion is approved with an all "ayes" voice vote.

Carrie Britton- regular status

Motion to grant regular employment status per the Classified Unit contract to Carrie Britton, S-3 Secretary, effective April 2, 2006 at the rate of $11.82 per hour, **and**

RCTC Term V instructors

Motion to approve the RCTC Term V instructors as listed, **and**

Jesse Heubel - seasonal employee

Motion to hire Jesse Heubel as a seasonal employee at the rate of $8.00 per hour beginning on or after May 1, 2006.

All items moved by Mrs. Sullivan, with second by Mr. Duda.
With no further discussion, the motion is approved with an all "ayes" voice vote.

Operations

- Superintendent's Report—Dr. Judy Miller (Copy of report is filed with the official minutes)
- Director's Report—Dr. Aldo Jackson (Copy of report is filed with the official minutes)
- Solicitor's Report—Mr. Timothy M. Sennett – briefly reviewed the progress to date concerning the sale of property to Erie County: Gas well lease waiver has been requested, Fort LeBoeuf SD scheduled to vote May 4, and court hearing scheduled May 5.
- High School Report— Mr. John Hansen (Copy of report is filed with the official minutes)
- RCTC Report—Mrs. Mary Ellen Camp (Copy of report is filed with the official minutes)
- Facilities Manager's Report—Mr. Steven Sceiford (Copy of report is filed with the official minutes)
- Technology Manager's Report—Mr. Jeff Smith (Copy of report is filed with the official minutes)
- Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht (Copy of report is filed with the official minutes)

Staff Travel

SkillsUSA national competition

Motion to approve the request for ECTS instructor Suzanne Matthews to travel with Whitney Wagner to the SkillsUSA national competition in Kansas City, MO in June, 2006, **and**

Chaperones- Commercial Art – NYC

Motion to approve the following employees as chaperones for a field trip to New York City for twenty five students from Commercial Arts class from April 26th, 2006 through April 30, 2006: Suzanne Matthews, Pat Holland, Rosanne Gangemi, Patty Palo, and Sandy, **and**

Chaperones- Cosmetology- NYC

Motion to approve the following employees as chaperones for a field trip to New York City for ten seniors from Cosmetology from April 29th, 2006 through May 1, 2006: Anne Millimaci and Andrea Lucarotti, **and**

Student Field Trips and Fundraising

Metal Fabrication- Warren Company

Motion to approve instructor Mark Cyphert and the a.m. Metal Fabrication students to visit the Warren Company in Erie, PA on Friday, May 12, 2006 , **and**

Culinary Arts- TGI Fridays-Old Country Buffet

Motion to approve a field trip for Curt Oakes and Janet Grossman and the Culinary Arts students to travel to TGIFridays and Old Country Buffet, in Erie, on Monday, May 1st and Friday, May 5th, 2006, **and**

Auto Technologies- Ford/AAA- Exton, PA

Motion to approve a field trip to the Ford/AAA Student Auto Skills Contest in Exton, PA for two Auto Technologies students on May 4th and 5th and accompanied by Dave Michalak, Auto Tech instructor, **and**

Facility Use Requests – none

Other Operations

Surplus equipment and supplies

Motion to approve the list of equipment and supplies as surplus and available for disposition.

All items moved by Mr. Duda, with second by Mrs. Sullivan
With no further discussion, the motion is approved with an all "ayes" voice vote.

Other Business

Technical Community College

Motion to approve a resolution in support of a technical community college for northwest Pennsylvania, as discussed in the meeting's work session.
Moved by Mr. Duda, with second by Mr. Ogden
(Copy of resolution filed with the official minutes)

Zibo Academic & Cultural Agreement

Mr. Bucksbee presented a Zibo Academic & Cultural Agreement for consideration at a future Operating Committee meeting. The agreement covers the exchange of professional staff, students and related matters between Erie County Technical School and Zibo Technical Institute of Zibo, China.
(Copy of agreement is filed with the official minutes)

Supplemental Information

- Board attendance report
- 2006-2007 Applications
- Work Experience Placement Report
- **Next meeting: May 25, 2006**
  (Copies of all the above filed with official minutes)

Guests' Comments

Tammy Wright, 8500 Pagan Rd, and Jason Carniewski, 2861 Flower Rd, spoke about their concerns with the pending sale of 20 acres of ECTS property to Erie County.

Adjournment

Moved by Mr. Ogden, with second by Mrs. Sullivan to adjourn the meeting.
Mr. Bucksbee, Chairperson, adjourned the meeting at 8:30 pm.

Minutes prepared by,

Paul D. Fritz, Secretary
Erie County Technical School
Erie County Technical School Foundation