Erie County Technical School

Meeting Agenda

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, April 27, 2006

Eagles Nest

Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

6:00 PM - Work Session

1. Instructional Program presentation: Career and Alternative Education Program, Frank DiPlacido
2. 2006-2007 Application & Enrollment Review, Dr. Aldo Jackson
3. New application process – pilot schools review, Dr. Aldo Jackson
4. Technical Community College Discussion & Resolution, Dr. Aldo Jackson

7:00 PM - Regular Meeting

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance
4. Roll Call: Rosendahl, Ogden, Heath, Bucksbee, Wood, Loftus, Sullivan, Rodgers, Ring, Price, Duda
5. **Motion to accept the Meeting Minutes of March, 23, 2006 and April 10, 2006, as presented.**
6. Introduction of Guests
7. Correspondence – none
8. Business—Paul Fritz
   A. Report - Business Manager
   B. Motion to approve the following reports, payments and invoices:
      1) General Fund Revenue and Expenditure Reports, as presented
      2) Food Service Fund Revenue and Expenditure Reports, as presented
      3) Capital Reserve Fund Revenue and Expenditure Reports, as presented
      4) ECTS Foundation Report, as presented
      5) Student Activities Report, as presented
      6) General Fund Checks and Invoices, as presented $ 164,678.58
      7) Food Service Checks and Invoices, as presented; $ 1,190.53
      8) Capital Reserve Fund Checks and Invoices, as presented; $ 0.00
      9) ECTS Foundation Checks and Invoices, as presented; $ 0.00
      10) VISA purchasing card payment, as presented; $ 40,803.05

11) Treasurer's Report, as presented

12) General Fund Budget Transfers-as presented

9. Human and Quality Resources—

A. Report—Coordinator of Human and Quality Resources

1) **Motion to approve a compensated professional development leave for Sherry States, Health Assistant instructor for the 2006-2007 school year as permitted by PA School Code and ECTS Board Policy 438.1.**

2) **Motion to grant regular employment status per the Classified Unit contract to Carrie Britton, S-3 Secretary, effective April 2, 2006 at the rate of $11.82 per hour.**

3) **Motion to approve the RCTC Term V instructors as listed.**

4) **Motion to hire Jesse Heubel as a seasonal employee at the rate of $8.00 per hour beginning on or after May 1, 2006.**

10. Operations

A. Superintendent's Report—Dr. Judy Miller

B. Director's Report—Dr. Aldo Jackson

C. Solicitor's Report—Mr. Timothy M. Sennett

D. High School Report— Mr. John Hansen

E. RCTC Report—Mrs. Mary Ellen Camp

F. Facilities Manager's Report—Mr. Steven Sceiford

G. Technology Manager's Report— Mr. Jeff Smith

H. Instructional Support Services Report- Mr. Pat Holland, Mrs. Janet Kennerknecht

I. Staff Travel

1) **Motion to approve the request for ECTS instructor Suzanne Matthews to travel with Whitney Wagner to the SkillsUSA national competition in Kansas City, MO in June, 2006.**

2) **Motion to approve the following employees as chaperones for a field trip to New York City for twenty five students from Commercial Arts class from April 26th, 2006 through April 30, 2006: Suzanne Matthews, Pat Holland, Rosanne Gangemi, Patty Palo, and Sandy Carr.**

3) **Motion to approve the following employees as chaperones for a field trip to New York City for ten seniors from Cosmetology from April 29th, 2006 through May 1, 2006: Anne Millimaci and Andrea Lucarotti.**

J. Student Field Trips and Fundraising

1) **Motion to approve instructor Mark Cyphert and the a.m. Metal Fabrication students to visit the Warren Company in Erie, PA on Friday, May 12, 2006.**

2) **Motion to approve a field trip for Curt Oakes and Janet Grossman and the Culinary Arts students to travel to TGIFridays and Old Country Buffet, in Erie, on Monday, May 1st and Friday, May 5th, 2006.**

3) **Motion to approve a field trip to the Ford/AAA Student Auto Skills Contest in Exton, PA for two Auto Technologies students on May 4th and 5th and accompanied by Dave Michalak, Auto Tech instructor.**

K. Facility Use Requests – none

L. Other Operations -

1) **Motion to approve the list of equipment and supplies as surplus and available for disposition.**

11. Other Business - none

12. Supplemental Information

A. Board attendance report

B. 2006-2007 Applications

C. Work Experience Placement Report

D. **Next meeting: May 25, 2006**

13. Adjournment