

Supervisors of Instructional Support Services Report
October 28, 2004
Submitted by Pat Holland and Jan Kennerknecht

1. We met with sending school guidance counselors on October 22nd to share information on improvements in our services and revisions to our curricula. We also discussed prerequisites for appropriate placement in ECTS programs.
2. Meetings were held with instructors, instructional aides and our guidance counselor to discuss each special needs student's IEP-mandated accommodations. Mid-term progress reports have been mailed home for every student who has an Individualized Education Plan. As a new service, those reports were scanned and e-mailed to home school counselors and special needs teachers. Responses were very positive:
 - "Thanks so much for this information. I was able to provide immediate feedback to our teachers from this. This is a great idea."
 - "Thank you for the progress reports. They are readable, printable and valuable!"
 - "I like you e-mailing this information to me better than using a student courier. This way ensures confidentiality. I also really appreciate the other updates that you have been sending."
3. Several of our programs that have national accreditation are due for renewal. Lisa Sorensen has been working on the recertification process, as well as national accreditation for the Child Care program. A representative from the National Association for the Education of Young Children (NAEYC) is scheduled to visit our school this fall to conduct an assessment. Mrs. Sorensen will be speaking to Culinary Arts students about a new articulation agreement with a culinary school in Scottsdale, Arizona that will be possible because of our American Culinary Federation (ACF) accreditation. Eligible students will receive both a scholarship and free credits when they enroll.
4. Stephanie Borsukoff is teaching applied mathematics in every program this year. Some of her classes focus on measurement; addition, subtraction, multiplication and division of fractions; computing percentages and converting fractions to decimals. Other classes are taught algebra, geometry and basic trigonometry, as needed. This instruction will help our students to become proficient in the math skills that they need to succeed in their technology area. It will also support our sending schools as they prepare students for their 11th grade PSSA tests. Ms. Borsukoff is planning a PSSA Mathematics Coaching class for the spring semester in response to a request from General McLane High School.