

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: October 28, 2004

SUBJECT: Part-time Custodian

CATEGORY: Operations: Policy: Information: Personnel: **X**

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Denise Cochran, a full time (C-1) custodian, has requested a transfer to the position of part time custodian (C-2). (see attached request) The Erie County Technical School Administration recommends transferring Denise Cochran to the C-2 position effective on or after November 1, 2004.

RECOMMENDATION:

Motion to accept the request of Denise Cochran to transfer to a part time custodian (C-2) from a full time custodian (C-1), at the rate of \$11.85 per hour beginning on or after November 1, 2004.

October 12, 2004

Dear Operating Committee,

I am currently employed with the Erie County Technical School as a C-1 custodian. I am interested in the C-2 custodian position. I have previously worked as a C-2 custodian and would appreciate consideration for this position.

Sincerely,

Denise Cochran

A handwritten signature in cursive script that reads "Denise Cochran". The signature is written in dark ink and is positioned below the printed name.