

May 2005

Human and Quality Resources Report

ISO. All the audits have been completed. At this point the suggestions are in the process of being reviewed and logged. Thank you to all the auditors who gave their time to learn a new process and complete the audits

A management review will be conducted on May 25, 2005. At this time internal audits, customer feedback, process performance, corrective actions, and any changes that could affect the quality system will all be reviewed. In addition, we will discuss the effectiveness of the quality system and its processes. All employees are invited which provides the opportunity for continued communication regarding the quality system.

Principal Search. After much deliberation we have chosen a candidate to recommend to the Operating Committee. It was an extremely difficult decision as the two final candidates were both excellent candidates. The process went smoothly and there were comments from many of the interviewees regarding the thoroughness and organization of the process. Thank you to all the members that participated and gave their time and input to the process.

Payroll. At this time we are evaluating two options for new payroll software. The features of each are being investigated and information regarding ease of use and customer service is being collected from other users. The goal is to make a recommendation at the May operating committee meeting. The goal would be to begin using the new software July 1, 2005. This is a natural date because it is the beginning of the fiscal year as well as the beginning of a new quarter.

Customer Satisfaction Surveys. Student satisfaction surveys were completed by each student in each lab. In addition, a parent survey will be sent to parents of each student, a food service survey will be given to student that eat in the cafeteria, and the leadership and management survey will be completed before the end of the year. As in the past the feedback will be shared with staff as well as the board when the data is compiled.