

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

DATE: May 19, 2005

SUBJECT: Regional Career & Technical Center Student Handbook

CATEGORY: Operations

INITIATED BY: Aldo Jackson

DESCRIPTION:

As part of the preparation to train adults, a student handbook needs to be in place and approved by the Joint Operating Committee. The administration has conducted a thorough review of current documents. Those documents are now combined into a single handbook. The proposed handbook has been reviewed by members of the joint operating committee.

RECOMMENDATION:

Motion to approve the *Fulltime Adult Career & Technical Education, Policy & Procedure Handbook*, as presented (see a copy in the Supplemental Information section of the agenda).