

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: May 23, 2005

SUBJECT: Payroll Software

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

After comparison of current software and two other companies ECTS Administration recommends changing to ECCA payroll software. Enhanced features not included in our current software such as a personnel module and on-line employee self-service are included. In addition, they will take responsibility for tax filing, check reconciliation, and annual W-2 processing. It will enhance our capabilities as well as stream line current processes.

RECOMMENDATION:

Motion to change to ECCA for payroll software effective July 1, 2005.

	ECCA			ADP			ProSoft		
Fixed charge per payroll			20.00						
Printed checks	0.85	70	59.50				0.10	5	0.50
Check reconciliation svc	0.10	5	0.50						
Per employee (1-50 ee's)				3.32	50	166.05			
Per employee (51+)				1.74	20	34.83			
Statements				0.14	70	9.64	0.03	70	2.10
OnSite payroll and personnel system			19.00						
OnLine employee self service	0.12	70	8.40						
Direct Deposit per payroll			6.00						
Direct deposit transaction charge	0.15	90	13.50						
Tax filing service			17.00						
New hire reporting fixed charge			1.50						
Courier delivery			8.00			9.50			
Per payroll cost			153.40			220.02			2.60
annualized cost - 26 pays			3,988.40			5,720.49			67.60
Annual W-2 processing and filing fee			25.00						
Software maintenance fee-Payroll									1,704.00
Direct deposit fee									396.00
PNC ACH fees- direct deposit									1,500.00
Printed W-2	2.25	110	247.50	4.40	110	484.00	1.37	110	150.70
			4,260.90			6,204.49			3,818.30
Total avg per pay			163.88			238.63			146.86