

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: March 24, 2005

SUBJECT: Neil Donovan, Resignation

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Neil Donovan, Principal of Erie County Technical school has expressed his desire to resign effective March 16, 2005. He has accepted a position at Crawford Area Vocational Technical School as Director.

RECOMMENDATION:

Motion to accept the resignation of Neil Donovan effective March 23, 2005.

March 11, 2005

Dr. Jackson,

Please accept this letter of resignation effective March 23, 2005. As you know, I have accepted a position with the Crawford County Area Vocational-Technical School. I would like to thank you and the Erie County Technical School JOC for your support these past six years. It has been a privilege working with you.

Sincerely,

A handwritten signature in cursive script that reads "Neil J. Donovan". The signature is written in black ink and is positioned below the word "Sincerely,".

Neil Donovan