

March 2005

Human and Quality Resources Report

ISO. We continue to work on internal audits in the process format. There has been much progress in changing the format of auditing to the process format. We have met as a group to discuss the approach and the group seems to think it is working well and produces much more useful audits.

On March 16, 2005 Aldo and I will present, Why ISO? to the Cleveland American Society for Quality Organization. Steve Pettyjohn, the auditor from SRI that conducts our audits asked us to present to this group. It is a useful process to interact with others involved in quality systems as well as get a chance to tell the story of how ISO has benefited our organization.

Mr. Donovan. Attached you will find Mr. Donovan's resignation from Erie County Technical School. He has accepted a position with Crawford County Area Vocational-Technical School as Director. We wish him all the best in his new position and he will certainly be missed at Erie County Technical School.

Recruiting. There continues to be much activity in this area. We are currently recruiting for a part-time student assistance aide and a part-time custodian. In addition, the process will need to begin to recruit a new principal with Mr. Donovan's departure to Crawford County. We have already had interest in participating in the interview team by faculty and staff. Also, we are working on staffing needs for Regional Career and Technical Center as we have had some need for part-time instructors as well.

Cafeteria Manager. Kathleen Palloto began the transition to Cafeteria Manager on March 14, 2005. She will train with Agnes Cermak until March 24, 2005 when Agnes retires. The training is going well and Kathleen is a welcome addition to the Administrative team.