Erie County Technical School

Meeting Minutes

AVTS Operating Committee & ECTS Foundation Board of Directors

Thursday, July 22, 2004

Eagle's Nest Dining Area
Erie County Technical School, 8500 Oliver Road, Erie, PA 16509

Regular Meeting

Call to Order

Mr. Bucksbee, Chairperson, called the regular meeting to order at 5:05 pm

Roll Call

Mr. Fritz, Secretary, called the roll, Operating Committee members:

Mrs. Suzie Rosendahl	Fairview	(entered meeting at 5:10 pm)
Mr. John Ogden	Fort LeBoeuf	present
Mr. James Bucksbee	General McLane	present
Mrs. Marilyn Vargulich	Girard	present
Mr. James Sonney	Harbor Creek	present
Mr. Thomas Loftus	Iroquois	present
Mrs. Alice Niebauer	Millcreek	present
Mr. David Rodgers	North East	present
Mr. James Mitchell	Northwestern	present
Mrs. Nancy Cole	Union City	Absent
Mr. Eric Duda	Wattsburg	Absent

Administrators

Dr. Verel Salmon, Superintendent of Record	present
Dr. Aldo Jackson, Director	Absent
Mr. Timothy Sennett, Solicitor	Absent
Mr. Neil Donovan, Principal	Absent
Mr. Paul Fritz, Business Manager and Board Secretary	present
Ms. Natalie Fatica, Coordinator of Human and Quality Resources	Absent
Mr. Jerry Baker, Information and Technology Manager	present
Mrs. Mary Ellen Camp, RCTC Manager	Absent
Mr. Steve Sceiford, Facilities Manager	present

Moment of Reflection

Pledge of Allegiance

Minutes of June 24, 2004

Motion to accept the Minutes of the June 24, 2004 Work Session and Regular Meeting, as presented.
Moved by Mrs. Niebauer, with second by Mr. Ogden
With no further discussion the motion is approved with an all "ayes" voice vote.
(Original minutes are filed in the official minutes book)

Guests and Comments

Guests present: Rosanne Gangemi, no comments.

Correspondence- none

Business

Report presented by Paul Fritz, Business Manager (Copy filed in the official minutes book).

Reports, payments, invoices, and budget transfers

Motion to approve the following reports, payments and invoices:

- General Fund Revenue and Expenditure Reports, as presented.
- Food Service Fund Revenue and Expenditure Reports, as presented.
- Capital Reserve Fund Revenue and Expenditure Reports, as presented.
- ECTS Foundation Report, as presented
- Student Activities Report, as presented.
- General Fund Checks and Invoices, as presented $220,461.87
- Food Service Checks and Invoices, as presented; $ none
- Capital Reserve Fund Checks and Invoices, as presented; $141,804.55
- ECTS Foundation Checks and Invoices, as presented; $none
- VISA purchasing card payment, as presented; $2,421.49
- Treasurer's Report, as presented.
- General Fund Budget Transfers, none this month

Moved by Mrs. Niebauer, with second by Mr. Sonney.
With no further discussion the motion is approved with an all "ayes" voice vote.
(Copies of all reports, payments and invoice lists are filed in the official minutes book).

Human and Quality Resources

Mrs. Donna Erdman - Child Care instructor

Motion to employ Mrs. Donna Erdman effective August 27, 2004, as Child Care instructor at a salary of $36,481, Column C, Step 7, per the Professional Unit bargaining agreement master contract.
Moved by Mrs. Niebauer, with second by Mr. Ogden
The committee reviewed the resume' and credentials as presented.
With no further discussion the motion is approved with an all "ayes" voice vote.

Substitute teachers for 2004-05

Motion to approve list of substitute teachers for the 2004-05 school year.
Moved by Mrs. Niebauer, with second by Mr. Loftus.
With no further discussion the motion is approved with an all "ayes" voice vote.

Operations

- Superintendent's Report—Dr. Verel Salmon- no report
- Director's Report—Dr. Aldo Jackson (Copy of report is filed in the official minutes book)
- Solicitor's Report—Mr. Timothy M. Sennett- absent/no report
- High School Report—Mr. Neil Donovan (Copy of report is filed in the official minutes book)
- RCTC Report—Mrs. Mary Ellen Camp (Copy of report is filed in the official minutes book)
- Facilities Manager's Report—Mr. Steven Sceiford (Copy of report is filed in the official minutes book)
- Technology Manager's Report—Mr. Jerry Baker (Copy of report is filed in the official minutes book)

Staff Travel- no requests

Student Field Trips-no requests

Facility Use Requests

Motion to approve the use of facilities request from the Society of Plastic Engineers (SPE) to use the Board Room for meetings on the following dates: September 7, 2004, November 2, 2004, January 4 of 2005, March 1, 2005 and May 3, 2005.
Moved by Mrs. Vargulich, with second by Mr. Ogden.
With no further discussion the motion is approved with an all "ayes" voice vote.

Other Operations-none

Other Business-none

Other Information

- Board attendance report- (Copy of report filed in official minutes book)
- Next meeting: August 26, 2004 beginning at 6:00 PM

Adjournment

Moved by Mrs. Vargulich, with second by Mr. Ogden to adjourn the regular meeting
Mr. Bucksbee adjourned the meeting at 5:25 pm.

Executive Session

Mr. Bucksbee, Chairperson, called an executive session of the committee to discuss the Classified employee contract negotiations.

Minutes prepared by,

Paul D. Fritz, Secretary
Erie County Technical School
Erie County Technical School Foundation