

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: January 27, 2005

SUBJECT: PDE 3074 – bid certification

CATEGORY: Operations: X Policy: Information: Personnel:

INITIATED BY: Paul Fritz, Business Manager

DESCRIPTION:

ECTS is preparing bid specifications for:

1. Roof replacement and HVAC units for Auto Tech
2. Paving repairs in the driveways and parking areas

The projects will be funded from the ECTS Capital Reserve Fund.

These two projects meet the requirement that PDE approve the plans and specifications for the work. Because these are non-reimbursable projects, PDE allows the Operating Committee to certify that all bid documents comply with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Construction contracts cannot be entered into prior to PDE approval.

The bid specifications will be advertised, bids received, and a recommendation for awarding of contracts will be made at the March or April Operating Committee meeting.

RECOMMENDATION:

Motion to approve the submission of PDE-3074, Self-Certification application for non-reimbursable construction project for: 1)The roof replacement and HVAC units for Auto Tech, and 2) Paving repairs, per the attached completed forms.

NON-REIMBURSABLE WORK SUBJECT TO ADVERTISING AND BIDDING REQUIREMENTS

☒	Project Costs for Non-Emergencies >\$10,000	☐	Purchase <u>or</u> Lease/Purchase of Modular/Relocatable Classroom
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INSTRUCTIONS:

1. Prepare specifications/drawings as needed.
2. Complete one application for each set of bid documents.
3. Provide completed address mailing label for the board secretary.
4. Submit only the application form. Do not submit any other documentation such as the advertisement, plans, specifications or a completed specifications checklist.
5. Send the completed application to the Department of Education, Division of School Facilities, 333 Market Street, Harrisburg, PA 17126-0333. Any questions regarding the completion of this form should be directed to the Division at (717) 787-5480.

SELF-CERTIFICATION APPLICATION FOR NON-REIMBURSABLE CONSTRUCTION PROJECT

DISTRICT/AVTS: Erie County Technical School COUNTY: Erie

BUILDING/SITE NAME(S): Erie County Technical School

(Include all building(s) and/or site(s) on which work will be completed.)

The person to be contacted if there are any questions about this application is:

J D Restifo, Registered Architect, Hallgren Restifo Loop & Coughlin
Contact person's name and position Architects

814 - 838-6586

Telephone Number (including extension)

WORK DESCRIPTION

Check the appropriate boxes that apply to this project:

☐ Asbestos Abatement/Removal	☐ Boiler Repair/Replacement
☐ Flooring Repair/Replacement	☐ Paving/Resurfacing
☒ Roof Repair/Replacement	☐ Remove/Replace/Upgrade Storage Tank(s)

☐	Install Fiber Optic Lines/Network Cabling/Data Cabling
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☐	Lease/Purchase or Purchase of Relocatable/Modular Classroom(s)
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☐ School Building/District Administration Office Addition or New Construction. Perform the following calculations to determine if Act 34 of 1973 applies to this project. See the instructions for additional information.

$$\frac{\text{sq. ft.} + \text{sq. ft.}}{\text{Architectural Area of the Addition or New Building}} \times 100 = \frac{\%}{\text{Act 34 Percent (round to 2 decimal places)}}$$

☒ Other: Two Roof Top Units and Controls (Roof \$42,000 - HVAC \$23,000)

Check the construction codes and/or guidelines selected for this project:

BOCA _____ DEP _____ EPA _____ L&I _____ NEC _____ OSHA _____ PADOT _____ PA UCC x IBC _____
OTHER: ASHRAE _____

BOARD CERTIFICATION

The Board hereby applies to the Department of Education for approval of the plans and specifications for the work described above. The Board certifies that, to the best of its knowledge and belief, construction bid documents comply, or will comply, with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Specifications include all applicable statements set forth in the current PDE document entitled "Required Clauses for Specifications." Construction contracts will not be entered into prior to PDE approval. If the Board proceeds with this project, the lowest responsible bidder(s) will be selected. The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.

BOARD ACTION DATE: _____ VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

Date _____

District/AVTS Address

PDE USE ONLY

Based on the Board's representation to the Department that (1) the requisite laws, regulations and standards have been met; and (2) this project will not present a danger to the health or safety of the users, the plans and specifications for the project are approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education.

PDE #

Approved by the PA Department of Education

Date _____

PDE USE ONLY

NON-REIMBURSABLE WORK SUBJECT TO ADVERTISING AND BIDDING REQUIREMENTS

☐ Project Costs for Non-Emergencies >\$10,000	☐ Purchase <u>or</u> Lease/Purchase of Modular/Relocatable Classroom
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INSTRUCTIONS:

1. Prepare specifications/drawings as needed.
2. Complete one application for each set of bid documents.
3. Provide completed address mailing label for the board secretary.
4. Submit only the application form. Do not submit any other documentation such as the advertisement, plans, specifications or a completed specifications checklist.
5. Send the completed application to the Department of Education, Division of School Facilities, 333 Market Street, Harrisburg, PA 17126-0333. Any questions regarding the completion of this form should be directed to the Division at (717) 787-5480.

SELF-CERTIFICATION APPLICATION FOR NON-REIMBURSABLE CONSTRUCTION PROJECT

DISTRICT/AVTS: <u>Erie County Technical School</u>	COUNTY: <u>Erie</u>
BUILDING/SITE NAME(S): <u>Erie County Technical School</u>	
(Include all building(s) and/or site(s) on which work will be completed.)	
The person to be contacted if there are any questions about this application is:	
<u>Steve Sceiford Facilities Manager</u>	<u>814-864-0641 Ext. 370</u>
Contact person's name and position	Telephone Number (including extension)

WORK DESCRIPTION**Check the appropriate boxes that apply to this project:**

- | | |
|--|---|
| ☐ Asbestos Abatement/Removal
☐ Flooring Repair/Replacement
☐ Roof Repair/Replacement
☐ Install Fiber Optic Lines/Network Cabling/Data Cabling
☐ Lease/Purchase or Purchase of Relocatable/Modular Classroom(s)
☐ School Building/District Administration Office Addition or New Construction. Perform the following calculations to determine if Act 34 of 1973 applies to this project. See the instructions for additional information. | ☐ Boiler Repair/Replacement
☒ Paving/Resurfacing
☐ Remove/Replace/Upgrade Storage Tank(s) |
|--|---|

TOTAL ESTIMATED COST:\$ 50,000

<u> </u> sq. ft. ÷	<u> </u> sq. ft. X 100 =	<u> </u> %
Architectural Area of the Addition or New Building	Architectural Area of the of the Existing Structure	Act 34 Percent (round to 2 decimal places)

☐ Other: _____

Check the construction codes and/or guidelines selected for this project:

BOCA _____ DEP _____ EPA _____ L&I _____ NEC _____ OSHA _____ PADOT X PA UCC _____ IBC _____

OTHER: _____

BOARD CERTIFICATION

The Board hereby applies to the Department of Education for approval of the plans and specifications for the work described above. The Board certifies that, to the best of its knowledge and belief, construction bid documents comply, or will comply, with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Specifications include all applicable statements set forth in the current PDE document entitled "Required Clauses for Specifications." Construction contracts will not be entered into prior to PDE approval. If the Board proceeds with this project, the lowest responsible bidder(s) will be selected. The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.

BOARD ACTION DATE: _____	VOTING:	AYE _____	NAY _____	ABSTENTIONS _____	ABSENT _____
_____ Signature, Board Secretary	<u>Paul Fritz</u> Board Secretary's Name, Printed or Typed				
<u>8500 Oliver Road Erie, Pennsylvania 16509</u> District/AVTS Address					

PDE USE ONLY

Based on the Board's representation to the Department that (1) the requisite laws, regulations and standards have been met; and (2) this project will not present a danger to the health or safety of the users, the plans and specifications for the project are approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education.

_____ PDE #	_____ Approved by the PA Department of Education	_____ Date
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PDE USE ONLY