

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: December 14, 2004

SUBJECT: Agnes Cermak, retirement

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Agnes Cermak, Cafeteria Manager has expressed her desire to retire effective April 2, 2005 and she will then be eligible for Retirement Compensation according to the ECTS Administrative Compensation Plan. See attached correspondence from Agnes Cermak.

RECOMMENDATION:

Motion to accept Agnes Cermak's request to retire effective April 2, 2005 and to approve Retirement Compensation per the Administrative Compensation Plan.

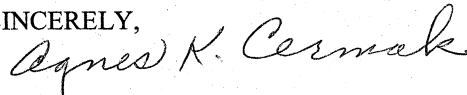
AGNES CERMAK
9117 KUHL ROAD
ERIE , PA 16510

PAUL FRITZ
AVTS OPERATING COMMITTEE
ERIE COUNTY TECHNICAL SCHOOL
8500 OLIVER ROAD
ERIE, PA 16509

DEAR PAUL:

PLEASE BE ADVISED OF MY DESIRE TO RETIRE EFFECTIVE APRIL 2 2005. MY LAST DAY OF EMPLOYMENT WILL BE APRIL 1, 2005. THIS NOTICE IS TO INSURE ELIGIBILITY FOR RETIREMENT COMPENSATION ACCORDING TO THE ADMINISTRATIVE COMPENSATION PLAN.

SINCERELY,

A handwritten signature in cursive script that reads "Agnes K. Cermak". The signature is written in dark ink and is positioned to the right of the word "SINCERELY,".

AGNES CERMAK