



Hallgreen Restifo Loop & Coughlin
4380 West 12th Street
Erie, PA. 16505

November 24, 2004

Dear Joseph Restifo:

This letter is to confirm our phone call about the reroofing project. The board would like you to draw up specs, drawings and bid for the replace of the roof over the Auto Tech Lab with a tapered R-30 mechanically fasted twenty year warranty roof.

We also would like it to include alternates for: 30 year warranty, R-40 insulation, white roof, the replacement of the roof deck by sq. ft. and a not to exceed cost for complete replacement of the deck, a HVAC system for the theory room and office, also the Lab and new HVAC system are to be separated from the other labs so they can be operated independently.

We would like to set the falling time line for this project:

1. January 14, 2005 - Drawings and specifications turned over to the school for review.
2. January 27, 2005 – Board approval of specifications and PDE- 3074 (a) application approval.
3. January 28, 2005 – Project sent out to bid.
4. February 25, 2005 – Bid opening
5. March 24, 2005 - Board award of the Bid.
6. June 13, 2005 - Start date for project.
7. July 29, 2005 – Completion date for project

Sincerely

Steven Sceiford
Facility Manger
Erie County Technical School
8500 Oliver Road
Erie, Pa. 16509