

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: December 14, 2004

SUBJECT: Agnes Cermak, retirement

CATEGORY: Operations: Policy: Information: Personnel: X

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Agnes Cermak, Cafeteria Manager has expressed her desire to retire effective April 1, 2005 and she will then be eligible for Retirement Compensation according to the ECTS Administrative Compensation Plan. See attached correspondence from Agnes Cermak.

RECOMMENDATION:

Motion to accept Agnes Cermak's request to retire effective April 1, 2005 and to approve Retirement Compensation per the Administrative Compensation Plan.

Paul Fritz

From: Paul Brenneman
Sent: Monday, December 13, 2004 10:47 AM
To: Paul Fritz
Cc: Natalie Fatica; Neil Donovan
Subject: sabbatical

To the Joint Operating Committee of the Erie County Technical School.
c/o Paul Fritz, Secretary

This letter is a request for a 1/2 year sabbatical leave for the purpose of improving my health. I have been counseled by Ms. Fatica on the procedure and various options available to me.

A letter from my physicians is pending in this matter.

Thank you for your consideration.

Paul W. Brenneman

Agnes Cermak
9117 Kuhl Road
Erie, PA 16510

Paul Fritz
AVTS Operating Committee
Erie County Technical School
8500 Oliver Road
Erie, Pa 16509

Dear Paul:

Please be advised of my desire to retire effective April 1, 2005. My last day of employment will be March 31, 2005. This notice is to ensure eligibility for Retirement Compensation according to the Administrative Compensation Plan.

Sincerely,

A handwritten signature in cursive script that reads "Agnes Cermak".

Agnes Cermak