

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: August 26, 2004

SUBJECT: Field Trip Request

CATEGORY: Operations: x Policy: Information: Personnel:

INITIATED BY: Neil Donovan

DESCRIPTION:

With the approval of the Joint Operating Committee, Ms. Suzanne Matthews will accompany her Commercial Art students to New York City for an educational field trip on April 6th through the 9th, 2005. As with her past field trips, Mrs. Matthews extraordinary planning includes: use of chaperones, precise itinerary details, fund raising for the trip, and health and safety of the students. The cost of the trip will be \$244.50 per student. Students will miss two days of school at ECTS and their home school. The group will travel via Ringsway Coach of Ashtabula, and lodge with Amerisuites in Secaucus, N.J.

RECOMMENDATION:

Motion to approve the field trip request of Ms. Matthews for her Commercial Art students to New York City for an educational field trip on April 6th through the 9th, 2005.