

**Erie County Technical School
2004 Governor's Institute Strategic Plan Summary**

2004 Goal/Focus (Responsible Party)	Action Steps to Implement	ECTS Quality Action Plan	Governor's Institute Construct
<i>Vocabulary</i> <i>(Pat Holland)</i>	1. All programs participate in a vocabulary enhancement program 2. Incorporate "key and reading" vocabulary along with CTE content vocabulary 3. Conduct staff development in reading and vocabulary instructional techniques	- B.2. Conduct staff development in instructional methods - B.3. Acquire a variety of alternative instructional resources - E.1. Enroll students with above basic academic proficiency E. 2. Implement a Reading Improvement Program E. 4. Conduct curriculum reviews and development - E.5. Conduct staff development in reading instruction - E.6. Conduct pre-and post-assessments of student performance	1.2 Rigorous curriculum, reliable assessments and standards-aligned instructional materials. 2.2 Unrelenting focus on evidence-based teaching & learning 3.2 Strategic alignment & utilization of staff, facilities, time, fiscal resources and technology 4.1 Culture of evidence-based collaborative practice 4.2 Culture of continuous professional learning
<i>Curriculum Revision</i> <i>(Jan Kennerknecht)</i>	1. Align Duty & Task Lists to NOCTI Competency Areas 2. 2004 Summer Curriculum Development Group Low Performance Improvement Plans 3. NOCTI Scores and Grade Distribution Analysis	A. 1. Identify national accreditations for all programs - A.2. Conduct curriculum reviews and development B. 1. Conduct curriculum reviews and development - B.2. Conduct staff development in instructional methods - B.3. Acquire a variety of alternative instructional resources - C.1. Improve program quality D. 1. Develop courses with adult interest and certification E. 4. Conduct curriculum reviews and development - E.5. Conduct staff development in reading instruction E. 9. Make academic credit available based on academic content in career & technical programs	1.2 Rigorous curriculum, reliable assessments and standards-aligned instructional materials. 2.2 Unrelenting focus on evidence-based teaching & learning 2.3 Culture of trust, continuous improvement and accountability for performance 3.1 Authentic relationships with families, community, business and higher education 3.2 Strategic alignment & utilization of staff, facilities, time, fiscal resources and technology 3.3 Intensive supports for "struggling" districts, schools and teams 4.3 Culture of collective professional accountability

<i>Student Attendance</i> <i>(Neil Donovan)</i>	1. Establish a Corrective Action Team 2. Conduct Root Cause Analysis 3. Create and implement a corrective action plan	Add to QAP	1.3 Evidence-based instruction for all, with targeted assistance for “struggling students, subgroups and staff 2.2 Unrelenting focus on evidence-based teaching & learning 2.3 Culture of trust, continuous improvement and accountability for performance 3.1 Authentic relationships with families, community, business and higher education 3.2 Strategic alignment & utilization of staff, facilities, time, fiscal resources and technology 3.3 Intensive supports for “struggling” districts, schools and teams 4.1 Culture of evidence-based collaborative practice
<i>Data Analysis</i> <i>(Aldo Jackson)</i>	1. Conduct analysis of 8th Grade PSSA scores for Class of 2007 2. Require all staff to participate in several aspects of data collection and analysis	Add to QAP	1.3 Evidence-based instruction for all, with targeted assistance for “struggling students, subgroups and staff 2.2 Unrelenting focus on evidence-based teaching & learning 2.3 Culture of trust, continuous improvement and accountability for performance 3.2 Strategic alignment & utilization of staff, facilities, time, fiscal resources and technology 3.3 Intensive supports for “struggling” districts, schools and teams 4.1 Culture of evidence-based collaborative practice 4.3 Culture of collective professional accountability
<i>Faculty & Staff Accountability</i> <i>(Aldo Jackson & Neil Donovan)</i>	1. Incorporate campus goals into Professional Growth & Development Instrument 2. Require submission of a sample of weekly assignments 3. Conduct assignment analysis for rigor and relevance 4. Provide feedback to faculty based on the analysis of their weekly assignments	Add to QAP	1.1 A qualified, effective teacher 1.2 Rigorous curriculum, reliable assessments and standards-aligned instructional materials. 2.3 Culture of trust, continuous improvement and accountability for performance 4.2 Culture of continuous professional learning 4.3 Culture of collective professional accountability