

ERIE COUNTY TECHNICAL SCHOOL

PROPOSED AGENDA ITEM

DATE: May 27, 2004

SUBJECT: Use of Facility Request

CATEGORY: Operations: X Policy: Information: Personnel:

INITIATED BY: Steven Sceiford Facility Manager

DESCRIPTION:

McKean Little League to use Baseball Field and small area of parking lot for organized practice and scheduled games.

RECOMMENDATION:

Motion to approve the use of facilities request from McKean Little League for Little League Practice & Games, April 1st through June 30th.

Eric County Technical School
Buildings and Grounds Use Request Form

Organization Making Request: McKean Little League Inc.
Organization's Event: Little League, practice & games.
Description of Event: Scheduled games and practices for various age groups
Date(s) of Event: McKean Little League Inc.
Time Schedule of Event: April 1 Through June 30

Sections of Buildings or Grounds to be used:

Baseball field and small portion of parking lot

It is understood that the responsibility and liability of the organization making this request includes, but is not limited to the following considerations:

1. Use of the buildings and grounds on Saturdays or Sundays, while not prohibited, is discouraged. If use of the facility is granted for a Saturday or Sunday, there will be costs in addition to any rental fee that will be assessed at the rate of \$25.00 per hour.
2. All facility use fees and other charges for such use must be paid in full.
3. **School-related and Community Service organizations** will normally not be required to provide proof of liability insurance, but they will be requested to sign an Indemnification and Waiver of Liability form. **Non-profit organizations** are required to present proof of public liability coverage with limits of \$300,000 per accident. **Profit-making organizations** are required to present proof of public liability coverage with limits of \$500,000 per accident. The school's Operating Committee, through the recommendation of the school's Director, may require higher limits of liability insurance for specific and/or unique situations.
4. Understand that the Erie County Technical School will not be held liable for injuries or illness incurred on school property by individuals directly or indirectly associated with the event taking place.
5. Provide adequate supervision to assure proper use and care of the building, grounds, equipment, and furnishings.
6. The organization is responsible for setting up, moving, dismantling, and returning furniture, equipment, and supplies to their proper place. *Use of kitchen facilities requires the presence of a representative of the cafeteria staff. Remuneration shall be at the prevailing rate per hour, paid directly to the individual involved in addition to any applicable usage fee.*
7. The organization is responsible for performing all custodial chores necessary to restore the facility and furniture to the condition in which it was found. *A fee will be charged for special or additional set-up services required prior to or after scheduled use.*

8. To work cooperatively with the staff member(s) on duty and understand that granting of this request is limited to the facilities and equipment listed on this request form.
9. Bringing onto school property and/or consuming alcoholic beverages or other controlled substances is specifically prohibited.

Fee Schedule

Area	Organization Type			
	School-related	Community Service	Non-profit	For Profit
Classroom	No Charge	No Charge	\$10/hour	\$20/hour
Cafeteria	No Charge	No Charge	\$10/hour	\$20/hour
Corridor	No Charge	No Charge	\$10/hour	\$20/hour
Kitchen	No Charge	No Charge	No Charge	\$25/hour
Laboratory	No Charge	\$10/hour	\$15/hour	\$25/hour
Grounds	No Charge	No Charge	No Charge	\$20/hour
Maintenance Fee (Weekend Use)	No Charge	\$25/hour	\$25/hour	\$25/hour

Other Charges:

N/A

Total Amount Due: N/A

Organization Name: McKean Little League Inc

Address: 5522 River Run Dr. Fairview PA 16415

Telephone:

Representative's Name: Robert R. Piatkowski

Address: 5522 River Run Dr. Fairview PA 16415

Telephone: 836-4613

Representative's Signature: *Robert R. Piatkowski*

Request Approved: *Approved*

Director's Signature: *Robert R. Piatkowski*

Continental Casualty Company

CNACNA Plaza
Chicago, Illinois 60685A Stock Company
Herein called the Company

COMMERCIAL GENERAL LIABILITY POLICY				DATE ISSUED:	NEW:	REPLACEMENT OF:
LITTLE LEAGUE BASEBALL DECLARATIONS				1/29/04	☐	LB 251913704
1.	PRODUCT NO.	BRANCH	PREFIX	POLICY NUMBER	PRODUCER: KEYSTONE RISK MANAGERS, LLC	
	004732	260	118	27777590		
NAMED INSURED, ADDRESS AND LOCATION OF OPERATIONS (Number & Street, Town, County, State & Zip Code) LITTLE LEAGUE BASEBALL RISK PURCHASING GROUP, INC. PRESENT: 1001 E. 1ST ST. - HORTON, IL ROBERT C. WHITERS 3750 VAN CAMP ROAD HORTON, IL 62424 A registered Little League of Little League Baseball, Incorporated of Williamsport, Pennsylvania 2 - 36-01 208-00-15						
2.	POLICY PERIOD: From 1/29/04 to 01/01/05 This Policy becomes effective and expires at 12:01 a.m. Standard Time at Your Mailing Address Shown Above					
3.	IN RETURN FOR THE PAYMENT OF THE PREMIUM AND SUBJECT TO ALL THE TERMS CONTAINED HEREIN WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED.					
Who is Named (SECTION 1) is authorized to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises owned, rented or leased to that Little League by such person or organization, and subject to the following additional conditions: 1. Structural alterations, new construction, improvements, repair or a motion picture performed by or on behalf of the person or organization designated in the Schedule, unless performed by the above named Little League; and 2. That part of the ball field or other premises not being used by the above named Little League; To the extent the policy is determined with respect to the above named Little League before the separation date, we will mail 30 days written notice to the designated person or organization at their last known address in IL: Notify And Address of Person or Organization: 1. GENERAL DELAWARE SCHOOL DISTRICT 2. ROCKAW RECREATION AUTHORITY 3. ERIE VOCATIONAL TECHNICAL SCHOOL 4. ROCKAW TOWNSHIP 5. WILMERS TRUCKING 6. EDINBURG UNIVERSITY OF PENNSYLVANIA 7. SAINT FRANCIS CATHOLIC CHURCH						
4.	UNITS OF INSURANCE:		BODILY INJURY AND PROPERTY DAMAGE LIABILITY COVERAGE		EACH OCCURRENCE \$1,000,000 AGGREGATE \$2,000,000	
5.	PROPERTY DAMAGE DEDUCTIBLE:		\$200 PER CLAIM		\$1,516.00	
6.	PREMIUM FOR THIS COVERAGE PART: Premiums payable in all currencies IL 0017, 0-0277-1-C, IT 0021, IL 0246, IL 0910, IL 14050-1-A					
7.	ENDORSEMENTS AND FORMS APPLICABLE AT TIME OF ISSUANCE: THESE DECLARATIONS AND THE GENERAL DECLARATION, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORMS AND FORMS FOR ENDORSEMENTS, IF ANY, ARE TO FORM A PART HEREOF, COMPLETE THE ABOVE NUMBERED POLICY.					
Counter-signed: <i>[Signature]</i> Date: 1/29/04				by: KEYSTONE RISK MANAGERS, LLC Authorized Producer		

C-101368-E
(FD-01/82)*[Signature]*
Authorized Agent

ORIGINAL

[Signature]
Authorized Agent