

**ERIE COUNTY TECHNICAL SCHOOL
PROPOSED AGENDA ITEM**

DATE: May 27, 2004

SUBJECT: Cosmetology Instructor

CATEGORY: Personnel

INITIATED BY: Natalie Fatica, Coordinator of Human and Quality Resources

DESCRIPTION:

Due to the retirement of Janice Sherman there is a vacancy for the position of Cosmetology Instructor for the 2004-2005 school year. The administration recommends hiring Andrea M. Lucarotti as the Cosmetology Instructor (see attached résumé).

RECOMMENDATION:

Motion to employ Andrea M. Lucarotti as Cosmetology Instructor, at step 8 column A/B with the salary of \$36,558 for the 2004-2005 school year.

Andrea Lucarotti

4415 Melrose Avenue, Erie, PA 16509

814-866-7075

OBJECTIVE To obtain a challenging position that fully utilizes my education and employment experience.

SKILLS

- Possess excellent communication skills as exhibited through daily customer contact.
- Exceptional organizational skills demonstrated through multi-task work environment.
- Highly motivated with an exceptionally strong background in hair coloring and finishing/styling.
- Initiate and conduct employee training and education including the teaching of latest trends and techniques throughout Midwest territory.
- Poised, articulate, and confident. Work well with others.

WORK EXPERIENCE

February 2002-Present

Angelo's Beauty Supplies

Sales Consultant - responsible for servicing large customer base in Northwest Pennsylvania, as well as planning and conducting educational events and seminars for the distributorship.

June 2000-March 2001

L'Oreal Professionnel/USA

Education Manager - responsible for the education, training and business development within the state of Ohio.

October 1994-June 2000

Ultimate Therapy Salon/Erie, PA

Senior Stylist - specializing in all salon services, maintaining a large client base with a strong focus on personal attention to client needs.

September 1989-October 1994

Hair Studio/Erie, PA

Stylist - performing all salon services. Accountable for managerial duties and inventory control.

EDUCATION

Northwest Institute of Hair Design
Cosmetology/ Erie, PA

Tri-State Academy of Cosmetology
Teacher Certification/Erie, PA

Indiana University of Pennsylvania
Business/ Indiana, PA