

Director's Report June 2004

Administrative Reviews. Administrative reviews have been completed. The director's assessment for all administrative positions is very favorable. The administrative team has worked very hard during this past school year. The director would also like to note that the cohesiveness of the team is very strong. Communication between the administrators is always open and honest. This matter and the corresponding salary recommendations are part of the work session agenda.

Staff Recognition. We have historically closed each school year with a picnic for faculty and staff on the last in-service day—we did the same again this year. This year's picnic was highlighted with the presentation of service pins to all faculty and staff members. Terms of service ranged from less than one year to 33 years. Our thanks to Mr. Bucksbee for joining us at the picnic and helping to recognize the faculty and staff for their service.

Leadership & Management Survey. For the second year in a row, faculty and staff were asked to complete a comprehensive survey on leadership and management issues. Nearly one-half of the staff responded to the survey. Overall results from the survey indicate we are doing a good job in all aspects of the school's operation. Responses did indicate the faculty would like to see more interaction with the operating committee. The director has set a personal goal for the coming year to enhance the interaction between the faculty and staff and the operating committee. The administrative team has briefly reviewed the results and will spend more time this summer reviewing the results and looking for ways to improve our performance.

A summary of the survey results and comments from the surveys is included in the board packet for this month.

Customer Satisfaction. As noted in the last director's report, student and parent satisfaction surveys were given out. As you might expect, it is a sizable project to enter all of the surveys and then analyze the results. We hope to have this project completed for the operating committee's review at the July meeting.

Summer Curriculum Development. Fourteen faculty and staff have put forth a significant effort in reviewing and revising their curricula. The director has been very impressed with the effort and diligence of the faculty members as they transform their curricula from a singular long-term program to a program of study based on individual classes. The faculty has also gained many insights from the crosswalks created between their curricula and national skill standards, mathematics standards and reading levels required.

The director would like to recognize the following faculty and staff for their efforts:

Lisa Sorensen (National Skill Standards)
Jan Kennerknecht (Curriculum Facilitation)
Pat Holland (Reading Standards)
Stephanie Borsukoff (Math Standards)

Mark Cyphert (Metal Fabrication)
Tim Mientkiewicz (Electronics)
Don Hofmeister (Electrical Engineering)
Tracy Massello (Facilities Engineering)

Fred Brockman (Automotive Technologies)
Roach Hewitt (Computer Programming)
Janet Grossman (Culinary Arts)

Charlie Lytle (Construction Trades)
Joe Salorino (Graphic Communications)
Bob Craft (Hospitality Management)

Governor's Institute. The director and principal have been invited to participate in a Governor's Institute at Susquehanna University on July 18-23, 2004. The weeklong institute is an extension of the Data Driven Decision-Making Institute an administrative team attended last summer. This year's institute is called *Leading for Learning* and involves extending the data driven decision-making into a comprehensive strategic plan. Attendance at the institute would mean both administrators would miss the July board meeting.

Hospitality Management Team. The four members of the winning Hospitality Management Team and their teacher, Mr. Craft were invited to Harrisburg by the Pennsylvania Travel Council to meet with local and state legislators on June 16 and 17. The team members met with the Representatives Mary Jo White, Tom Scrimenti, Mathew Good, Teresa Brown and Senator Jane Earll. They also met briefly with Governor Rendell, and J. Mickey Rowley, Deputy Secretary for Tourism, Pennsylvania Department of Community and Economic Development.