Erie County Technical School
AVTS Operating Committee
and
ECTS Foundation Board of Directors
Thursday, August 22, 2002
Meeting Minutes
Erie County Technical School – Cafeteria meeting room

Work Session 6:00 pm

Dr. Jackson led a discussion regarding the Math resource position.
Informational handouts:

- *Northwest Pennsylvania Lake Erie Region State of the Region Baseline Report 2002*
- Mathematics Resources Performance analysis 2001-2002

(copies filed in the official minutes book)

Dr. Jackson led a discussion regarding the programs with low enrollments.
Informational handouts:

- Under-subscribed programs Proposed Alternative Assignments
- Count of Students by Class
- Enrollment History by Program
- SUN Area Technology Center policy- Admission of Students
- Mercer County Career Center procedure-Change in Status of Secondary Program

(copies filed in official minutes book)

Regular Meeting

Call to Order

Chairperson Mr. Bucksbee called the regular meeting to order at 7:30 pm.

Moment of Reflection
Pledge of Allegiance

Roll Call

Roll Call- Mr. Paul Fritz, Board Secretary, called the roll:

Mrs. Suzie Rosendahl	Fairview	absent
Mr. Lewis Dove	Fort LeBoeuf	present
Mr. James Bucksbee	General McLane	present
Mrs. Marilyn Vargulich	Girard	present
Mr. James Sonney	Harbor Creek	present
Mr. Thomas Loftus	Iroquois	present
Dr. Joseph Cuzzola	Millcreek	absent
Mr. Thomas Kelley	North East	present
Mr. James Mitchell	Northwestern	present
Mr. Jon Barnes	Union City	present
Mrs. Charlotte Kolesar	Wattsburg	present

Administrators Present

Dr. David Smith, Superintendent of Record
Dr. Aldo Jackson, Director
Mr. Paul Fritz, Business Manager and Board Secretary
Ms. Natalie Fatica, Coordinator of Human and Quality Resources
Mr. Steve Sceiford, Facilities Manager
Mr. Thomas Craig, Technology Manager

Agenda revision motion

Motion to delete the agenda item under Operations, K- Motion to approve the enrollment of students from the City of Erie School District into any of the three senior-only programs during the 2002-2003 school year.
Moved by Mr. Dove, with second by Mr. Kelley
Approved with all "ayes" vote

Minutes approval July 25, 2002 meeting

Motion to accept the Minutes of the July 25, 2002 Work Session and Regular Meeting as presented by the Secretary.
(Copy filed in the official minutes book)
Moved by Mrs. Vargulich, with second by Mr. Mitchell
Approved with all "ayes" vote.

Introduction of Guests

Dr. Jackson introduced Natalie Fatica as the Coordinator of Human and Quality Resources.

Others present: Staff members-Mike Bednar, Dale Will, Suzanne Matthews, Rosanne Gangemi, Jan Sherman, Bob Sreve, Dave Michalak, Marchelle Eberle, Mark Cyphert, Charles Lytle, and Dana Massing-Erie Times.

Correspondence

None

Business
(Presented by Mr. Paul Fritz)

Business Manager's Report (Copy filed in official minutes book

Motion to approve the following reports, payments and invoices:
Moved by Mr. Dove, with second by Mr. Mitchell
Approved with all "ayes" vote.

- General Fund High School Revenue and Expenditure Reports as presented
- General Fund RCTC Revenue and Expenditure Reports as presented
- General Fund List of Checks and invoices for approval, as presented
- Food Service Fund Revenue and Expenditure Reports –<u>no reports for July 2002</u>
- Food Service List of Checks and invoices for approval, as presented
- Capital Reserve Fund Revenue and Expenditure Reports as presented

- Capital Reserve Fund list of checks and invoices for approval, as presented
- ECTS Foundation Report as presented
- Student Activities Report as presented
- Treasurer's Report as presented

(Report copies filed in official minutes book)

Food Service prices

Motion to approve Food Service prices effective August 27, 2002:

Student breakfast	**$1.10**
Student lunch	**$1.60**
Adult breakfast	**$1.60**
Adult lunch	**$3.00**

Moved by Mr. Dove, with second by Mr. Kelley
Approved with all "ayes" vote

Tuition rate

Motion to approve the secondary tuition rate at $6.00 per class hour for the 2002-2003 school year.
Moved by Mr. Kelley, with second by Mr. Dove
Approved with all "ayes" vote

Human Resources
(Presented by Dr. Aldo Jackson)

Substitutes

Motion to approve the list of Substitute Instructors for the High School program for the school year 2002-03, and

RCTC instructors

Motion to employ RCTC Term I instructors as listed, and

Patricia Bahl

Motion to employ Patricia Bahl as RCTC Secretary, an S-2 classification under provisions of the classified unit bargaining agreement, effective August 26, 2002, and

Britt Schumacher

Motion to approve additional salary of $7960 for Britt Schumacher to coordinate the Critical Job Training Grant for 2002-03, and

Jennifer Dunmire

Motion to employ Jennifer Dunmire as a math instructor, to be placed on Column A/B, Step 2 with a starting salary of $31,858.00 per the provisions of the current Professional Unit bargaining agreement. Ms. Dunmire's starting date will be August 26, 2002.

Moved by Mr. Kelley, with second by Mr. Dove

Approved with all "ayes" vote.

Operations Reports

- Superintendent's Report – Dr. David Smith, Superintendent of Record-verbal remarks regarding C-cubed committee progress.
- Director's Report – Dr. Aldo Jackson, Director (copy filed in official minutes book)
- Solicitor's Report – Mr. Timothy M. Sennett, Esquire-verbal remarks regarding recent state legislation concerning Right to Know Act and Cyber charter schools.
- High School Report – Mr. Neil Donovan, High School Principal (copy filed in official minutes book).
- Facilities Manager's Report – Mr. Steven Sceiford, Facilities Manager (copy filed in official minutes book).
- Technology Manager's Report – Mr. Thomas Craig, Technology Manager (copy filed in official minutes book).

Power Squadron

Motion to approve the use of facilities request from the Erie Power Squadron on Mondays, September 9 through October 28, 2002, 7:00 – 9:00 PM, and

CCAC

Motion to approve the use of facilities request from the Community College of Allegheny County on Monday and Wednesdays, September 11 through December 14, 2002, 6:00 – 10:00 PM at no charge, and

SPE

Motion to approve the use of facilities request from the Society of Plastic Engineers (SPE) to use the Board Room for meeting on the following dates: September 5, November 7 of 2002, January 2, March 6, and May 1 of 2003, and

Commercial Art field trip

Motion to approve a field trip for the students in Commercial Art to travel to Washington, DC March 26 –30, 2003, and further that the cost will be paid by the students through various fund raising activities, and

Jackson-NCLA travel

Motion to approve the travel request of Aldo Jackson to the Fall Conference of the National Council of Local Administrators on September 26-28, 2002 in Oklahoma City, OK with estimated expenses of $500.

Moved by Mr. Kelley, with second by Mr. Dove
Approved with all "ayes" vote.

Program Discussion

Mr. Bucksbee led a discussion concerning the programs with low enrollments; Plastics Technology, Networking Technologies, and Tool and Die. It was a consensus of that discussion that the three programs continue with the instructors at full time status with alternate assignments, as recommended by the Director.

Guest Comments

Mr. David Michalak, Federation President, expressed thanks to the Committee for their support of the programs with low enrollments; Plastics Technology, Networking Technologies, and Tool and Die.

Informational items

- Board Attendance Record
- *Scanning of the Erie Educational Environment*
- *Public School Code* –sections regarding pupils attending from other districts
- Civic Coordinating Committee of Erie County Economic development strategic plan-draft
  (copies filed in the official minutes book)

Adjournment

Moved by Mrs. Vargulich, with second by Mr. Sonney to adjourn the meeting at 8:25 pm.

Prepared by,

Paul D. Fritz
Secretary
Erie County Technical School
Operating Committee