Erie County Technical School
Erie County AVTS Operating Committee
Work Session and Organization Meeting
Thursday, December 13, 2001

Work Session

The AVTS Operating Committee of the Erie County Technical School held their Work Session and Organization Meeting on Thursday, December 13, 2001 in the Cafeteria of the Erie County Technical School. Mr. James Bucksbee, Vice-Chairperson, called the Work Session to order at 6:05 PM.

"21st Century Careers Fund"

During the Work Session, Dr. Aldo Jackson, Director, reviewed the "21st Century Careers Fund, A Funding Proposal for Current Debt Contributions." The Work Session ended at 6:55 PM.

Organization Meeting Call to Order

Mr. Bucksbee called the Organization Meeting to order at 7:13 PM. A moment of silence was observed followed by a group Pledge of Allegiance.

Temporary Chairperson Appointed

Mr. Bucksbee appointed Ms. Jennifer Gornall-Rouch, Solicitor, as the Temporary Chairperson.

Acceptance of New and Re-Appointed Committee Members – Mr. Sucha and Mrs. Rosendahl

It was moved by Mrs. Vargulich and seconded by Dr. Cuzzola to accept the new Committee member from North East, Mr. George R. Sucha and the re-appointed Committee member from Fairview, Mrs. Suzie Rosendahl. Motion approved with an all "ayes" vote.

Roll Call

A roll call was taken at this time with the following board members present:

Mr. Lewis Dove…….Ft. LeBoeuf	Mr. James Bucksbee.…Gen. McLane
Mrs. Marilyn Vargulich…..Girard	Mrs. Suzie Rosendahl….…..Fairview
Dr. Joseph Cuzzola……Millcreek	Mr. James Sonney……..Harbor Creek
Mr. George Sucha…....North East	Mrs. Charlotte Kolesar…...Wattsburg

Mr. Michel, Mrs. Light and Mr. Loftus were absent.

The following administrators were present:

Dr. Aldo Jackson…..….Director	Mr. Paul Fritz…..….Business Manager
Mr. Neil Donovan….….Principal	Mr. Wally Blucas….…Supt. of Record
Mrs. Mary Sceiford….Bd. Secty.	Mr. Steve Sceiford….….Facilities Mgr.
Mr. Tom Craig………Tech. Mgr.	Ms. Jennifer Gornall-Rouch…Solicitor

Nominate Mr. Bucksbee for Chairperson

It was moved by Mrs. Vargulich and seconded by Dr. Cuzzola to nominate Mr. Bucksbee for Chairperson.

Close the Nominations for Chairperson

It was moved by Mrs. Vargulich and seconded by Mr. Sucha to close the nominations.

Roll Call Vote - Chairperson - Mr. Bucksee Elected Chairperson

A roll call vote was taken as follows for Mr. Bucksbee as Chairperson: "Ayes" – Mrs. Rosendahl, Mr. Dove, Mr. Sonney, Mrs. Kolesar, Mrs. Vargulich, Mr. Sucha and Dr. Cuzzola; "Abstain" – Mr. Bucksbee; "Nays" – 0. Mr. Michel, Mr. Loftus and Mrs. Light were absent. Mr. Bucksbee was declared the newly elected Chairperson .

Nominate Mr. Sonney for Vice-Chairperson

It was moved by Mrs. Vargulich and seconded by Mr. Sucha to nominate Mr. Sonney for Vice-Chairperson.

Close the Nominations for Vice-Chairperson

It was moved by Mrs. Vargulich and seconded by Mr. Sucha to close the nominations.

Roll Call – Vice-Chairperson - Mr. Sonney Elected Vice-Chairperson

A roll call vote was taken as follows for Mr. Sonney as Vice-Chairperson: "Ayes" – Mrs. Rosendahl, Mr. Dove, Mr. Bucksbee, Mrs. Vargulich, Mrs. Kolesar, Dr. Cuzzola, Mr. Sucha; "Abstain" – Mr. Sonney; "Nays" – 0. Mr. Michel, Mr. Loftus and Mrs. Light were absent. Mr. Sonney was declared the newly elected Vice-Chairperson.

Approval – Meeting Dates - 2002 Year

It was moved by Mr. Dove and seconded by Mr. Sonney to set the meeting dates and times for the next twelve months as follows:

Thursday, January 24, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, February 28, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, March 28, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, April 25, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, May 23, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, June 27, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, July 25, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, August 22, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, Sept. 26, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, Oct. 24, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, Nov. 21, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM
Thursday, Dec. 19, 2002	Work Session – 6:00	Regular Meeting – 7:00 PM

Motion approved with an all "ayes" vote. Mr. Michel, Mr. Loftus and Mrs. Light were absent.

Approval - Minutes Nov. 29, 2001 Meeting

It was moved by Dr. Cuzzola and seconded by Mr. Sonney to accept the minutes of the Work Session and Regular Meeting of November 29, 2001 as presented. Motion approved with an all "ayes" vote. Mr. Michel, Mr. Loftus and Mrs. Light were absent.

Introduction of Visitors and Guests

The following visitors were present: Mrs. Rosanne Gangemi and Mr. Michael Bednar. Mr. Douglas Tuttle was present for the first part of the Work Session.

Correspondence

Letters from Fairview and Millcreek Township School District regarding their newly appointed or reappointed representatives to the AVTS Operating Committee were the two items of correspondence included in the packet.

BUSINESS – Mr. Paul Fritz

Business Manager's Report

Mr. Paul Fritz, Business Manager, presented his Business Manager's Report (copy filed in Minutes Book).

Approval - Business Motions

It was moved by Dr. Cuzzola and seconded by Mrs. Rosendahl to approve the following Business motions:

- Motion to approve the Student Activities Report as presented.
- Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.
- Motion to approve the Food Service List of Invoices as presented.
- Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
- Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
- Motion to approve the General Fund List of Invoices as presented.
- Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- Motion to approve the ECTS Foundation Report as presented.
- Motion to approve the Treasurer's Report as presented.
- Motion to approve the Budgetary Transfers as presented.
- Motion to approve the additional Food Service Invoices in the grand total of $6,143.01 as presented.
- Motion to approve the additional General Fund Invoices in the grand total of $98,814.89 as presented.
- Motion to approve the additional Capital Reserve Invoices in the grand total of $5,607.10 as presented.
- Motion to approve the additional Foundation Invoices in the grand total of $85.46 as presented.

The above motions were approved with an all "ayes" vote. Mr. Michel, Mr. Loftus and Mrs. Light were absent. (Copies of the above reports are filed in Minutes Book.)

PERSONNEL – Dr. Aldo Jackson

Approval - Personnel Motions

It was moved by Mrs. Rosendahl and seconded by Dr. Cuzzola to approve the following Personnel motions:

- Motion to accept the resignation of Mr. Peter Geanous, Networking Technologies Instructor, effective November 29, 2001.
- Motion to approve Ms. Rebecca J. Luhman as the Sage Testing Evaluator, at $10.71 per hour, effective January 2, 2002 without benefits with 500 hours the maximum number of hours worked (part-time Classified contract).
- Motion to approve Mr. John Fleming as an RCTC Microsoft Office I instructor for Term II for 30 hours at $22.50.
- Motion to pay Renee King $250.00 for computer instruction for New Choices/New Options participants from January 11 through February 8, 2002.
- Motion to approve the attached Regional Career & Technical Center personnel recommendations for Term III, beginning January 22, 2002 (copy filed in Minutes Book).

The above Personnel motions were approved with an all "ayes" vote. Mrs. Light, Mr. Michel and Mr. Loftus were absent.

OPERATIONS

Approval – Field Trips Auto Tech Students

It was moved by Mrs. Vargulich and seconded by Mr. Sonney to approve the following field trips:

- Motion to approve a field trip to the Pittsburgh Area Auto Dealers Association Annual Auto Technology Competition on January 10, 2002. Two students will travel with Mr. David Michalak in the ECTS leased vehicle.
- Motion to approve the field trip to Clarion and Warren, PA on January 21 and 22, 2002 to participate in the VICA Skills Competition. The number of students and staff involved will be similar to those involved in the past VICA competitions.

The above two motions were approved with an all "ayes" vote. Mrs. Light, Mr. Michel and Mr. Loftus were absent.

Approval – Contract With Green Bone, Inc. - Gary McEnery Services

It was moved by Mr. Sonney and seconded by Mrs. Vargulich to approve a contract with Green Bone, Inc., for services provided by Dr. Gary McEnery, for 100 hours at $45/hour, to provide motivational counseling services for students at-risk of dropout. The motion was approved with seven (7) "ayes" and one (1) "nay" vote from Mr. Dove. Mrs. Light, Mr. Michel and Mr. Loftus were absent.

ITEMS OF INFORMATION

Items of Information Included in Board Packet

The following items of information were included in the board packet:
1. Erie Conference on Community Development & Erie County School Districts Regional Task Force on Career & Technical Education.
2. Proposal for Erie Conference on Community Development – November 10, 2001.
3. Board Member Attendance Sheet.
4. ECTS Student Monthly Attendance Information Sheet.
5. ECTS Student Attendance by Lab Information Sheet.

(Copies of the above items filed in Minutes Book).

Adjournment

It was moved by Dr. Cuzzola and seconded by Mr. Sonney to adjourn the meeting at 8:10 PM.

Executive Session

Mr. Bucksbee called an Executive Session immediately following the meeting. Executive sessions are covered by Act 84, which includes confidential issues, personnel, labor relations and real estate. This session was to discuss labor relations. The Executive Session ended at 9:10 PM.

Respectfully Submitted,

Mary E. Sceiford, Board Secretary
AVTS Operating Committee
Erie County Technical School