

**Erie County Technical School
Erie County AVTS Operating Committee
Work Session and Regular Meeting
Thursday, February 28, 2002**

**WORK SESSION
6:00 PM**

- I. 2002-2003 Budget Proposal
- II. Other Business

**REGULAR MEETING
7:00 PM**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Roll Call
- V. Motion to accept the Minutes of the January 24, 2002 Work Session and Regular Meeting as presented.
- VI. Introduction of Guests / Public Comment
- VII. Correspondence
 - A. Letter from Millcreek Township School District
 - B. Letter from ACTE (Association for Career & Technical Education)
 - C. Letter from AYES (Automotive Youth Educational Systems)
- VIII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager's Report.
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Report as presented.
 - D. Motion to approve the Food Service List of Invoices as presented.
 - E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
 - F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
 - G. Motion to approve the General Fund List of Invoices as presented.

- H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- I. Motion to approve the Capital Reserve Fund List of Invoices as presented.
- J. Motion to approve the ECTS Foundation Report as presented.
- K. Motion to approve the Foundation List of Invoices as presented.
- L. Motion to approve the Treasurer's Report as presented.

IX. PERSONNEL – Dr. Aldo Jackson

- A. Motion to pay Renee King \$250 for computer instruction to the New Choices/New Options participants from February 11 – March 15, 2002.
- B. Motion to hire Ms. Terri Martin at Column A/B, Step 8, at \$35,558, prorated on an hourly basis at \$28.18 as a part-time professional bargaining unit member, effective January 18, 2002, as a RN clinical instructor.
- C. Motion to approve the transfer of Denise Cochran to the C-1 full-time Custodian position, with benefits per the Classified Contract, effective March 1, 2002.
- D. Motion to approve the Term IV RCTC instructors as presented (attachment).

X. OPERATIONS

- A. Superintendent's Report – Mr. Wally Blucas, Superintendent of Record
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy M. Sennett, Esq.
- D. High School Report – Mr. Neil Donovan
- E. Facilities Manager's Report – Mr. Steve Sceiford
- F. Technology Manager's Report – Mr. Thomas Craig
- G. Motions
 - 1. Motion to award the following equipment bid to James B. Schwab Company, Erie, PA for the purchase of:
 - (a) Digital Plate Maker System with Scanning System and Software, \$36,750, and
 - (b) Air Feed Table Top, \$5,450.
 - 2. Motion to approve the use of facilities request from the German Shepherd Dog Club to use grounds and parking behind the school and restrooms, Saturday, September 14, 2002, 8:30 AM – 3:00 PM, for a dog show (insurance liability pending).

3. Motion to approve the use of facilities request from the McKean Little League to use the baseball field behind the school during the months of April, May and June, 2002, after 5:00 PM for youth baseball (ages 5-12) (insurance liability pending).
4. Motion to approve the use of facilities request from MAC Tools to use the Auto Technology Lab for a hands-on seminar for the MAC Meutor Scan Tool, April 9, 2002 from 6:00 – 10:00 PM (insurance liability pending).
5. Motion to approve the use of facilities request from the Erie Power Squadron to conduct a public boating course in the cafeteria on Mondays, March 4
6. Motion to approve the travel request of Aldo Jackson to the Association of Career & Technical Education's National Policy Seminar in Washington, DC from March 16-19, 2002. The approximate cost is \$800 (including travel, registration and Lodging). Travel by school car.
7. Motion to approve a field trip for the AM and PM sessions of the Culinary Arts Lab to the Old Country Buffet and Maplevalle Food Show, April 2, 2002. Approximate cost: \$100.
8. Motion to approve the trip request from Don Hofmeister to travel to Detroit, Michigan for the Panel View 32 Training Program, March 24-27, 2001, at a cost of \$1,300.
9. Motion to accept the 2001-2007 Strategic Plan for the Erie County Technical School as presented (separate attachment).
10. Motion to decline the bequest of Robert M. Bartley to purchase the 15-acre parcel of land described in Erie County Deed Book 1516 at fair market value. (Separate attachment).
11. Motion to approve a rental agreement with the Center for Advanced Manufacturing (CAMtech), for the use of plastics equipment at the rate of \$30.00 per hour, as scheduled, effective March 1, 2002.
12. Motion to enter into a bus contract with Harbor Creek School District for two (2) daily round trips to and from CAMtech in Knowledge Park, at the rate of \$40.00 per day, as scheduled, effective March 1, 2002.
13. Motion to accept the 1988 Mazda car donated by Kara Lea Wingerter.
14. Motion to approve the 2002-2003 General Fund Budget in the amount of \$4,366,514 total expenditures, with Secondary Program District Contribution in the total amount of \$2,447,573 and approval to send the budget to the participating school districts for adoption. (Separate Attachment)

H. Items of Information

1. Enrollment by Lab
2. Enrollment by School District
3. Board Attendance Sheet (Attachment)
4. AYES Video – Neil Donovan (Attachment)
5. Newspaper Article – Creating New Career Opportunities: County Tech School Sets New Goals (Attachment)
6. Skills USA-VICA District Competition Placement

XI. Other Business

XII. Adjournment