

**Erie County Technical School
Erie County AVTS Operating Committee
Work Session and Regular Meeting
Thursday, April 25, 2002**

AMENDED AGENDA

**WORK SESSION
6:00 PM**

- I. Job Descriptions Discussion
- II. Technology Plan Review
- III. *Policy – First Reading – Automated External Defibrillator***
- IV. Other Business

**REGULAR MEETING
7:00 PM**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Acceptance of Newly Appointed Board Representative From Northwestern School District – Mr. James Mitchell (term expires 12-03)
- V. Roll Call
- VI. Motion to accept the Minutes of the March 28, 2002 Work Session and Regular Meeting as presented.
- VII. Introduction of Guests and Public Comment
- VIII. Correspondence – Letter from Sumitomo Plastics Machinery; Letter From Van Dorn Demag Corporation; Two Letters of Thanks From the Gertrude Barber Center (attachments)
- IX. BUSINESS – Mr. Paul Fritz, Business Manager**
 - A. Business Manager's Report.
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.
 - D. Motion to approve the Food Service List of Invoices as presented.
 - E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
 - F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
 - G. Motion to approve the General Fund List of Invoices as presented.

- H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- I. Motion to approve the ECTS Foundation Report as presented.
- J. Motion to approve the ECTS Foundation List of Invoices as presented.
- K. Motion to approve the Treasurer's Report as presented.
- L. Motion to approve the Budget Transfers as presented.

X. PERSONNEL – Dr. Aldo Jackson

- A. Motion to grant regular employee status to Rebecca Luhman, SAGE Testing Evaluator, (SAA-2, part-time), Classified Contract, effective April 1, 2002 (completed 90-day probationary period).
- B. Motion to approve David Lasher and Derice Bucceri for the Substitute Custodial List (attachments).
- C. Motion to approve Tom Eberle for four (4) hours at \$22.50/hour for HVAC testing on April 27, 2002 through the RCTC program.
- D. Motion to approve the RCTC Term V. list of instructors as per the attached.***
- E. Motion to pay the compensation for Club Advisors for the 2001-2002 school year to the following individuals:***

<i>Sandra Carr</i>	<i>\$1,000.00</i>
<i>Janet Grossman National Vocational-Technical Honor Society</i>	<i>\$500.00</i>

X. OPERATIONS

- A. Superintendent's Report – Mr. Wally Blucas, Superintendent of Record
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy Sennett, Esquire
- D. High School Report – Mr. Neil Donovan, High School Principal
- E. Facilities Manager's Report – Mr. Steve Sceiford, Facilities Manager
- F. Technology Manager's Report – Mr. Tom Craig, Technology Manager
- G. Motions
 - 1. Motion to approve the 2002-2003 and 2003-2004 school calendars as amended (copies attached).
 - 2. Motion to approve the use of facilities and grounds request from the Thermal G RC Club to hold an air show on Saturday, August 10, 2002 from 10:00 AM to 5:00 PM., using the parking lots, field behind the school and the restrooms at the back of the school (in receipt of insurance liability).

3. Motion to approve the use of facilities and grounds request from the German Shepherd Dog Club to use the grounds behind the school on Tuesday evenings, May through September, 6:30 – 9:00 PM for dog training classes (in receipt of insurance liability).
4. Motion to approve the use of facilities and grounds request from the Erie Kennel Club to use the grounds in front of the Skill Center Building on Wednesday evenings, April 24 through June 19, 2002, 7:00 – 8:30 PM for dog training classes (in receipt of insurance liability).
5. ***Policy – Second Reading – Automated External Defibrillator (Attachment).***
6. Motion to approve the increase in the daily substitute teacher pay rate at \$75 per day, ***and \$40.00 for one-half day***, effective for the 2002-2003 school year.
7. Motion to approve the field trip for the Health Assistant Lab to the Shriner's Hospital long-term care facility and the medical department of the Erie Zoo on May 3, 2002.
8. Motion to approve the field trip for five (5) Culinary Arts students to the Mercyhurst College Culinary Arts Program on April 30, 2002, accompanied by Dr. Gary McEnery of Green Bone, Inc.
9. ***Motion to appoint an Administrative Compensation Negotiating Committee.***

H. Items of Information

1. Enrollment by School
2. Enrollment by Lab
3. Board Attendance Sheet
4. ***VICA Students Who Competed at the State Competition (list attached)***
5. ***Letter of intent to retire from Mrs. Agnes Cermak, Food Service Director (attached).***

XI. Other Business

XII. Adjournment