

**Erie County Technical School
Erie County AVTS Operating Committee
Organization Meeting
Thursday, December 13, 2001**

WORK SESSION

6:00 PM

- I. 21st Century Careers (Attachment)
- II. Executive Session (Classified Contract Negotiations Discussion)
- III. Other Business

ORGANIZATION MEETING

7:00 PM

- I. Call to Order –Mr. James Bucksbee, Vice-Chairperson.
- II. Moment of Silence.
- III. Pledge of Allegiance.
- IV. Nomination to appoint Attorney Jennifer Gornall-Rouch as Temporary Chairperson of the AVTS Operating Committee in order to conduct nomination and appointment of a Chairperson for the year 2002.
- V. Acceptance of New and Re-Elected Committee Members (Fairview – Mrs. Suzie Rosendahl, Millcreek – Mr. Richard Laskowski, and North East – Mr. George Sucha).
- VI. Roll Call.
- VII. Organization of Committee – 2002.
 - A. Call for nominations and election of Chairperson.
 - B. Motion to close nominations.
 - C. Roll call vote on nominations for Chairperson.
 - D. Temporary Chairperson turns gavel over to newly elected Chairperson.
 - E. Call for nominations and election of Vice-Chairperson.
 - F. Motion to close nominations.
 - G. Roll call vote on nominations for Vice-Chairperson.
- VIII. Set time, place and dates of Committee Meetings for 2002 (attachment).
- IX. Approval of Minutes of Work Session and Regular Meeting of November 29, 2001 as presented.

- X. Introduction of guests / public comment.
- XI. Correspondence – Letters from Fairview and Millcreek Township School Districts regarding their newly appointed or reappointed representatives to the AVTS Operating Committee (binder packet attachments).
- XII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager's Report.
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.
 - D. Motion to approve the Food Service List of Invoices as presented.
 - E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
 - F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
 - G. Motion to approve the General Fund List of Invoices as presented.
 - H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
 - I. Motion to approve the ECTS Foundation Report as presented.
 - J. Motion to approve the Foundation List of Invoices as presented.
 - K. Motion to approve the Treasurer's Report as presented.
- XIII. **PERSONNEL – Dr. Aldo Jackson**
 - A. Motion to accept the resignation of Mr. Peter Geanous, Networking Technologies Instructor effective November 29, 2001.
 - B. Motion to approve Ms. Rebecca J. Luhman as the Sage Testing Evaluator, at \$10.71 per hour, effective January 2, 2002, without benefits with 500 hours the maximum number of hours worked (part-time Classified Contract). (Job description attached).
 - C. Motion to approve Mr. John Fleming as an RCTC Microsoft Office I instructor for Term II for 30 hours at \$22.50.
 - D. Motion to pay Ms. Renee King \$250.00 for computer instruction to New Choices /New Options participants from January 11 – February 8, 2002.
 - E. Motion to approve the attached Regional Career & Technical Center personnel recommendations for Term III, beginning January 22, 2002 (separate attachment).

XIV. OPERATIONS

A. Motions

1. Motion to approve a field trip to the Pittsburgh Area Auto Dealers Association Annual Auto Technology Competition on January 10, 2002. Two students will travel with Mr. David Michalak, instructor, in the ECTS leased vehicle.
2. Motion to approve the field trip to Clarion and Warren, PA on January 21 and 22, 2002 to participate in the VICA Skills Competition. The number of students and staff involved will be similar to those involved in the past VICA competitions.

B. Items of Information

1. Erie Conference Community Development & Erie County School Districts Regional Task Force on Career & Technical Education (separate attachment).
2. Proposal for Erie Conference on Community Development November 10, 2001 (separate attachment).
3. Board Attendance Sheet (attachment in binder packet).
4. Monthly Attendance Information
5. Monthly Attendance by Lab Information

XV. Other Business

XVI. Adjournment

*There will be a tour of the Skill Center Building following the Organization Meeting for those interested.