

**Erie County Technical School
Erie County AVTS Operating Committee
Work Session and Regular Meeting
Thursday, November 29, 2001**

**WORK SESSION
6:00 PM**

- I. Strategic Plan – Board Input (Facilitated by Don Moore, Decision Associates)
- II. Other Business

**REGULAR MEETING
7:00 PM**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Roll Call
- V. Motion to accept the Minutes of the October 25, 2001 Work Session and Regular Meeting as presented.
- VI. Introduction of Guests / Public Comment.
 - A. Chet Wesley
- VII. Correspondence
 - A. Letter from Bureau of Audits (Attachment)
 - B. Letter from Johnson & Wales University (Attachment)
- VIII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager's Report.
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.

- D. Motion to approve the Food Service List of Invoices as presented.
- E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
- F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
- G. Motion to approve the General Fund List of Invoices as presented.
- H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- I. Motion to approve the ECTS Foundation Report as presented.
- J. Motion to approve the Foundation List of Invoices as presented.
- K. Motion to approve the Treasurer's Report as presented.
- L. Motion to approve to submit the response to the Auditor General's audit report for years ending June 30, 1999 and 2000.

IX. PERSONNEL – Dr. Aldo Jackson

- A. Motion to grant regular employment status to Angelica Towne, a C-1 Custodian, Classified Contract, effective November 4, 2001 (completed probationary period).
- B. Motion to grant regular employment status to Denise Cochran, a C-2 Custodian (part-time), Classified Contract, effective November 26, 2001 (completed probationary period).
- C. Motion to pay Renee King \$250 for computer instruction to New Choices/New Options participants from October 22 to November 21, 2001.
- D. Motion to grant regular employment status to Nancy Dombrowski, Student Assistant Aide, (part-time) effective November 25, 2001 (completed probationary period).
- E. Motion to approve the addition of Mr. Jerry Hills and Mr. William Godfrey to the ECTS Substitute Teacher List, and Mrs. Bonda Dahlin to the Substitute Teacher List and the Substitute Clerical List (clearances on file for all three individuals).
- F. Motion to approve the payment for four (4) hours at \$22.50/hour to Mr. Gerald Ingram for the CFC testing on Saturday, December 8, 2001.
- G. Motion to authorize the administration to advertise and select a part-time Mathematics Resource Person.

X. OPERATIONS

- A. Superintendent's Report – Mr. Wally Blucas
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy M. Sennett, Esq.

- D. High School Report – Mr. Neil Donovan
- E. Facilities Manager’s Report – Mr. Steve Sceiford
- F. Technology Manager’s Report – Mr. Tom Craig

G. Motions

1. Motion to approve the following donated items to the Erie County Technical School: Mr. Clair Jamison of 4791 Kell Road, Fairview, PA would like to donate a satellite dish to the Electronics Lab; and Reed Supply of 2643 West 14th Street, Erie, PA would like to donate various tooling and bits to the Tool and Die Lab.
2. Motion to approve the use of facilities request from the Society of Plastic Engineers (SPE) to use the Board Room at 6:30 PM for their meetings on the following dates: November 7, 2001, January 9, March 7 and May 2, 2002.
3. Motion to approve the use of facilities request from the Blast-off Rocket Club to use the fields behind the school for their monthly rocket launch (insurance certificate on file).
4. Motion to approve the use of facilities request from the Community College of Allegheny County to hold Emergency Medical Technician (EMT) classes in one classroom from 6:00 – 10:00 PM, January 26 – May 2002 (Tuesdays and Thursdays) at no cost.
5. Appointment of the negotiations committee for the Classified Contract.

H. Items of Information

1. Enrollment by School District
2. Enrollment by Lab
3. Keystone Commission Information (Attachment)
4. Erie County Civic Coordinating Committee (Attachment)
5. ***Board Attendance Sheet (Attachment)***

XI. Other Business

A. Discussion of Fulltime Adult Education

XII. Adjournment