

**ERIE COUNTY TECHNICAL SCHOOL
ERIE COUNTY AVTS OPERATING COMMITTEE
WORK SESSION AND REGULAR MEETING
THURSDAY, SEPTEMBER 27, 2001**

**WORK SESSION
6:00 PM**

- I. Grievance
- II. Other Business

**REGULAR MEETING
7:00 PM**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Roll Call
- V. Motion to accept the Minutes of the August 23, 2001 Work Session and Regular Meeting as presented.
- VI. Introduction of Guests / Public Comment
- VII. Correspondence – Letter from Terry Singer, PA Travel Council (see attachment).
- VIII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager's Summary Report
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.
 - D. Motion to approve the Food Service List of Invoices as presented.

- E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
- F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
- G. Motion to approve the General Fund List of Invoices as presented.
- H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- I. Motion to approve the ECTS Foundation Report as presented.
- J. Motion to approve the Foundation List of Invoices as presented.
- K. Motion to approve the Treasurer's Report as presented.
- L. Motion to join PLGIT in order to pool funds with other governmental units for the purpose of purchasing investments (see attachment).

IX. PERSONNEL – Dr. Aldo Jackson

- A. Motion to accept the resignation of George Dickey, a Student Assistant Aide (part-time), effective September 12, 2001.
- B. Motion to approve Diana Noe as a substitute teacher in the Cosmetology Lab (see attached).
- C. Motion to approve Nancy Dombrowski as a substitute teacher in the Health Assistant Lab and the Child Care Lab.
- D. Motion to approve the employment of Dale Hanson as a substitute Custodian effective September 4, 2001 (see attachment).
- E. Motion to employ John Tychan as an Instructional Assistant (SAA-2 part-time), at \$10.71 per hour per the Classified Bargaining Unit Agreement, effective September 28, 2001.
- F. Motion to employ an Electronics Instructor (information provided at the Operating Committee Meeting).
- G. Director's Salary and Compensation Package.

X. OPERATIONS

- A. Superintendent's Report – Mr. Wally Blucas
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy M. Sennett, Esq.
- D. High School Report – Mr. Neil Donovan
- E. Facilities Manager's Report – Mr. Steve Sceiford

F. Technology Manager's Report – Mr. Tom Craig

G. Motions

1. Motion to approve the use of facilities request from the Erie Kennel Club to use the grassy area behind the school to continue their dog obedience classes on Wednesday evenings, September 5 through October 10, 2001 from 6:30 – 7:30 PM (in receipt of insurance liability).
2. Motion to approve the use of facilities request from Exporior Assessments to use the Cosmetology Lab and Theory Room for PA State Boards of Cosmetology Testing on the following for the year 2002: January 14/15; February 11/12; March 11/12; April 8/9; May 6/7; June 10/11; July 8/9; August 12/13; September 14/15; October 14/15; November 4/5; December 2/3, 2002 (fee – Theory Room \$10/hour; Lab - \$25/hour).
3. Motion to approve the use of an Erie County Technical School lab to host a Woodturning Class on Saturday and Sunday, September 29-30, 2001, from 9:00 AM to 4:00 PM each day, sponsored by the Presque Isle Woodturners Club (in receipt of insurance liability).
4. Motion to approve the following field trips:

Cosmetology – Annual Cosmetology Convention at the Niagara Falls Convention Center, NY from 5:30 AM – 7:30 PM. Fifty students will travel with five chaperones.

Child Care – Penn State Behrend Child Care Center on Friday, November 9, 2001. AM Class only.

Auto Tech – Bristol Motor Speedway in Pigeon Forge, TN March 23-25, 2002; Winston Club NASCAR race. Approximately 40 students and four chaperones. Students will conduct fundraising activities to offset costs for tickets, travel and lodging.

Graphics – Times Publishing Company – newspaper operations, pressroom, etc., on October 11, 2001. AM class only.

Commercial Art – Cleveland Museum of Art, Zoo and Rock and Roll Hall of Fame on October 8, 2001; AM and PM classes with eight chaperones.

Health Assistant – Gannon University Health Quest on October 24, 2001;

AM and PM students with three chaperones.

H. Item of Information

1. One-Year Technology Plan 2001-2002 (see attachment)

XI. Other Business

- A. Item of Information for Discussion – Articles of Agreement for Operation
(see attachment).

XII. Adjournment