

**ERIE COUNTY TECHNICAL SCHOOL
ERIE COUNTY AVTS OPERATING COMMITTEE
WORK SESSION AND REGULAR MEETING
THURSDAY, AUGUST 23, 2001**

**WORK SESSION
6:00 PM**

- I. Director's Evaluation
- II. Other Business

**REGULAR MEETING
7:00 PM**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Roll Call
- V. Motion to accept the Minutes of the July 26, 2001 Work Session and Regular Meeting as presented.
- VI. Introduction of Guests / Public Comment
 - A. Mark Cyphert – AFT President
- VII. Correspondence – None
- VIII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager's Report.
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the General Fund High School Revenue and Expenditure Report as presented.
 - D. Motion to approve the General Fund RCTC Revenue and Expenditure

Reports as presented.

- E. Motion to approve the General Fund List of Invoices as presented.
- F. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
- G. Motion to approve the Capital Reserve Fund List of Invoices as presented.
- H. Motion to approve the ECTS Foundation Revenue and Expenditure Reports as presented.
- I. Motion to approve the ECTS Foundation List of Invoices as presented.
- J. Motion to approve the Treasurer's Report as presented.

IX. PERSONNEL – Dr. Aldo Jackson

- A. Motion to accept the resignation of Richard Thayer, Jr., as Electronics Instructor, effective August 6, 2001.
- B. Motion to approve the High School Substitute List for the 2001-2002 school year as presented as per the attached list.
- C. Motion to employ an Electronics Instructor (information to be provided in the Addendum to the Agenda).
- D. Motion to employ a part-time Custodian (information to be provided in Addendum to the Agenda).
- E. Motion to employ Lisa Sorensen as the National Skills Standards Coordinator, two (2) days per week, prorated salary of step 9, Column C, \$14,892.40 (74 days) (funded by Innovative Workforce Grant).
- F. Motion to approve the Regional Career & Technical Center teacher list for the first term, 2001-2002 school year, as per the attached (list will be provided in the Addendum to the Agenda).
- G. Motion to approve a contract with Alice Lyon, 474 Latonka Drive, Mercer, PA 16137 as follows:
 - (1) To provide financial aid counseling and application services to RCTC students,
 - (2) To provide administrative services for PHEAA compliance and reporting.
 - (3) The contracted services will be provided at \$22.50 per hour for ten (10) hours per month August 1, 2001 through June 30, 2002.

X. OPERATIONS

- A. Superintendent's Report
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy M. Sennett, Esq.
- D. High School Report – Mr. Neil Donovan
- E. Technology Manager's Report – Mr. Tom Craig

G. Motions

1. Motion to rescind the appointment of Dr. Douglas Allen as the Superintendent of Record of the Erie County Technical School, for the 2001-2002 school year, effective July 1, 2001, at a stipend of \$1,800, plus related expenses.
2. Motion to approve Mr. Walter Blucas, Superintendent of the Girard School District, as the Superintendent of Record of the Erie County Technical School, for the 2001-2002 school year, effective August 23, 2001, at a stipend of \$1,800, plus related expenses.
3. Motion to approve the contract with Decision Associates in the amount of \$10,000 effective August 1 through December 31, 2001 to serve as the Strategic Planning Facilitator.
4. Motion to approve as presented the Commonwealth of Pennsylvania Department of the Auditor General Audit Report for the Years Ended June 30, 2000 and 1999 with Finding and Recommendations through March 2, 2001. (See Enclosed Attachment)

H. Items of Information

1. ISO 9001: 2000 Initiative *Identification of Key Processes* (See Attachment)

XI. Other Business

XII. Adjournment