

**ERIE COUNTY TECHNICAL SCHOOL
ERIE COUNTY AVTS OPERATING COMMITTEE
WORK SESSION AND REGULAR MEETING
THURSDAY, JULY 26, 2001**

**REGULAR MEETING
5:00 PM**

ADDENDUM TO THE AGENDA

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Roll Call
- V. Motion to accept the Minutes of the June 28, 2001 Work Session and Regular Meeting as presented.
- VI. Introduction of Guests / Public Comment
- VII. Correspondence – Letter from Sarah A. Reed Children’s Center (attachment)
- VIII. **BUSINESS – Mr. Paul Fritz**
 - A. Business Manager’s Summary Report
 - B. Motion to approve the Student Activities Report as presented.
 - C. Motion to approve the Food Service Fund Revenue and Expenditure Reports as presented.
 - D. Motion to approve the Food Service List of Invoices – **None**
 - E. Motion to approve the General Fund High School Revenue and Expenditure Reports as presented.
 - F. Motion to approve the General Fund RCTC Revenue and Expenditure Reports as presented.
 - G. Motion to approve the General Fund List of Invoices as presented.
 - H. Motion to approve the Capital Reserve Fund Revenue and Expenditure Reports as presented.
 - I. Motion to approve the Capital Reserve List of Invoices as presented.
 - J. Motion to approve the ECTS Foundation Report as presented.
 - K. Motion to approve the Foundation List of Invoices as presented.
 - L. Motion to approve the Treasurer’s Report as presented.

M. Motion to approve the Food Service prices as follows, effective August 20, 2001:

Student breakfast	\$1.10
Student lunch	\$1.60
Adult breakfast	\$1.60
Adult lunch	\$3.00

IX. PERSONNEL – Dr. Aldo Jackson

- A. Motion to employ Michael Hollands at a rate of \$22.50 per hour for 40 hours for cutter grinding training at Steris Corporation for specialized training.
- B. Motion to approve the dates of August 20, and 21, 2001 for new teacher orientation at their per diem rate per the Professional Contract, Column/Step, for Joseph Salorino, Robert Craft, Tracy Massello and the Peter Geanous.
- C. Motion to approve the following salary recommendations for the 2001-2002 school year as listed:

	2001-2002	
Position	Percentage	Salary

Tier I Administrators

Business Manager, Paul Fritz	4.25	\$64,774
Principal, Neil Donovan	4.25	70,812
RCTC Manager, John Geissler	3.75	67,438
Board Secretary, Mary Sceiford	3.75	41,542
Facilities Manager, Steve Sceiford	-0-	52,000
Information Systems & Technology Manager, Tom Craig	4.25	35,972

Tier II Administrators

Food Service Manager, Agnes Cermak	3.75	20,007
NC/NO Supervisor, Mary Ellen Camp	3.75	49,078
NC/NO Counselor, Britt Schumacher	3.75	25,769

- D. Motion to approve a Regional Career & Technical Center Supervisor for the 2001-2002 school year, based on the recent reorganization plan.
- E. Motion to accept the resignation of Richard Ruckman, Custodian (C-1), effective July 27, 2001.

- F. Motion to employ Nancy Dombrowski as an Instructional Aide (part-time), at \$10.71 per hour for 6 hours per day, 4 days per week, per the Classified Contract, effective August 27, 2001.
- G. Motion to employ Angelica Towne as a Custodian (C-1), at an hourly rate of \$10.69 per hour, with benefits per the Classified Contract, effective August 6, 2001 (resume attached).
- H. Motion to approve the request from John Geissler, RCTC Manager, to waive the "...notification requirement of intent to retire communicated in writing to the Operating Committee Secretary no later than January 31st of the school year preceding the contractual year in which the retirement is to be effective," and accept his retirement effective July 28, 2001 (letter attached).
- I. Motion to approve the request from Daniel Williams, RCTC Machine Shop Instructor, to waive the "... notification requirement of intent to retire communicated in writing to the Operating Committee Secretary no later than January 31st of the school year preceding the contractual year in which the retirement is to be effective," and accept his retirement effective July 2, 2001 (letter attached).
- J. Motion to approve the employment of Peter Geanous as the Networking Technologies Instructor, at a salary of \$37,231, Column C, Step 9, with benefits per the Master Contract Between the Erie County Area Vocational-Technical School and the Erie County Technical School Federation of Teachers, effective August 27, 2001 (resume attached).
- K. Motion to approve the request from Steve Azzato, Skill Center Instructor, to waive the "...notification requirement of intent to retire communicated in writing to the Operating Committee Secretary no later than January 31st of the school year preceding the contractual year in which the retirement is to be effective," and accept his retirement effective July 14, 2001.
- L. Motion to approve curriculum development compensation for Richard Blore and Dale Will for 16 hours of training at \$20.00 per hour, at a total cost of \$640.00.

X. OPERATIONS

- A. Superintendent's Report
- B. Director's Report – Dr. Aldo Jackson, Director
- C. Solicitor's Report – Mr. Timothy M. Sennett, Esq.
- D. High School Report – Mr. Neil Donovan
- E. RCTC Report – Mr. John Geissler

F. Technology Manager's Report – Mr. Tom Craig

G. Motions

1. Motion to approve the use of facilities request from the Presque Isle Woodturners (non-profit group) to use the Powermatic wood lathe in the Facilities Engineering Lab the first Wednesday of every month from 6:30 – 9:00 PM (in receipt of insurance liability).
2. Motion to approve the use of facilities request from the Erie Power Squadron to conduct a public boating course on Monday evenings, September 10 through October 1, 2001 from 7:00 – 9:00 PM in the cafeteria. (In receipt of insurance liability).
3. Motion to approve the travel request from Richard Blore and Dale Will to travel to Dayton, Ohio in August for training on the new Wire EDM Machine (will use school car) at an approximate cost of \$250.00.

XI. Other Business

XII. Adjournment