

School HEA			
Task Code	Task Name	Alignments	Performance
A - ORIENTATION/REQUIREMENTS OF LAB			
A001	Portfolio Requirements	School Only	
A002	Emergency Forms	School Only	
A003	HA Lab Syllabus	School Only	
A004	Uniform Requirements	School Only	
A005	Locker Requirements	School Only	
A006	Professional Classroom Behavior	School Only	
A007	School Rules (student handbook)	School Only	
A008	Emergency Procedures, Protocols & Evacuation Plans	School Only	
B - JOB ROLE & HEALTH CARE IN THE COMMUNITY			
B001	Identify community health care services	School Only	
B002	Investigate the role of Joint Commission	School Only	
B003	Assess needs of the Community (Ex elder care, home care, rehab, hospice, mental health, etc?)	School Only	
B004	Differentiate between acute & long-term care	School Only	
B005	Compare departments in a facility	School Only	
B006	Identify & describe the patient's/resident's unit & environment	School Only	
B007	Discuss cost payments for care	School Only	
B008	Critique the role of WHO & CDC in health care	School Only	
B009	Compare members of the interdisciplinary team	School Only	
B010	Examine organizational chart	School Only	
B011	Differentiate job responsibilities of health care workers	School Only	
B012	Describe appropriate dress & hygiene , personal appearance (Ex tattoos, fingernails, piercing)	School Only	
B013	Introduction to Health Care Careers	School Only	
B014	Examine workplace policies	School Only	

C - RIGHTS & RESPONSIBILITIES			
C001	Interpret the Patient's Bill of Rights	School Only	
C002	Summarize & apply informed consent	School Only	
C003	Investigate the health care worker's & consumer's rights	School Only	
C004	Discuss Ethical & legal situations in health care (malpractice, liability or negligence)	School Only	
C005	Critique ethical responsibilities of the health care worker (HCW)	School Only	
C006	Employ ways to protect patient's right to privacy/confidentiality including HIPPA	School Only	
C007	Provide proper care of patient's/resident's personal possessions as per OBRA	School Only	
D - MEDICAL ETHICS & DOCUMENTATION			
D001	Summarize medical "current events" in ethical &/or legal issues impacting the health field	School Only	
D002	Discuss medical "ethical" issues	School Only	
D003	Research & review professional research journals	School Only	
D004	List observation & reporting guidelines as per care plan or "plan of care"	School Only	
D005	Critique rules of documentation	School Only	
D006	Recognize importance of maintaining the resident's/patient's medical record	School Only	
D007	Identify purpose of care plan & its components in relation to patient/resident behavior	School Only	
D008	Describe information given when reporting	School Only	
D009	Identify Nursing Diagnoses	School Only	
D010	Analyze & identify components of the Nursing Process	School Only	
D011	Complete a patient care plan	School Only	
I - HEALTH AND WELLNESS			
I001	Describe components of wellness & identify the HCW role in promoting wellness	School Only	
I002	Investigate different mental health disorders & assess S&S of addiction &/or addictive behaviors	School Only	
I003	Identify phases of the "Stress Response"	School Only	
I004	Identify & locate local mental health & social services available for patient to use	School Only	
I005	Give examples of stress-reduction techniques	School Only	

I006	Critique healthy behaviors and living styles that promote wellness	School Only	
I007	Demonstrate basic principles of validation therapy & other intervention strategies	School Only	
I008	Describe guidelines for communication & observations with mentally ill patients & residents	School Only	
I009	Demonstrate appropriate communication skills with patients/residents who are confused, easily agitated or exhibiting repetitive behavior	School Only	
J - EMPLOYMENT SKILLS			
J001	Define, spell terms & identify abbreviations dealing with employment skills	School Only	
J002	Complete a Self-Asset List	School Only	
J003	Complete a Resume	School Only	
J004	Complete an Employment Application	School Only	
J005	Research & analyze employment resources	School Only	
J006	Complete a Cover Letter	School Only	
J007	Participate in a "Mock" Interview	School Only	
J008	Formulate correct & appropriate clothing for a Job Interview	School Only	
J009	Complete a Cover Letter, Thank-You Letter & Letter of Resignation	School Only	
J010	Demonstrate & maintain current computer skills	School Only	
K - FOOD SAFETY & SANITATION			
K001	Define basic terminology associated with food safety practices	School Only	
K002	Identify & explain the five major risks that contribute to foodborne disease outbreaks	School Only	
K003	Categorize specific types of bacterial, viruses, parasites and foodborne illnesses they may cause	School Only	
K004	Apply concepts in establishing the seven principles of HACCP	School Only	
K005	Assess how personal hygiene plays a role in maintaining safe food for patient care	School Only	
K006	Assess safety measures when preparing and storing of food for patient care	School Only	
K007	Demonstrate calibrating a metal stem thermometer	School Only	
K008	Complete forms for NRSFP certification	School Only	

L - INTRODUCTION TO ANATOMY & PHYSIOLOGY			
L001	Identify & define terms dealing with Introduction to the Human Body	School Only	
L002	Discuss history of human cells	School Only	
L003	Differentiate structures & functions of human cells	School Only	
L004	Formulate a logical progression of organization of body (simple to complex)	School Only	
L005	Differentiate types & groups of human tissues	School Only	
L006	Classify main directional terms of the human body	School Only	
L007	Categorize three planes of division used with the human body	School Only	
L008	Compare the divisions & subdivisions of body cavities	School Only	
L009	Formulate components of "Chain of Infection"	School Only	
L010	Identify normal immune responses & functions	School Only	
L011	Describe & demonstrate Universal Precautions & Medical Asepsis practices	School Only	
M - INTEGUMENTARY SYSTEM			
M001	Identify & define terms of the Integumentary System	School Only	
M002	Identify, list & explain structures & functions of the human Integumentary System	School Only	
M003	Compare diagnostic tests for Integumentary System	School Only	
M004	Assess risk factors, types of skin ulcers & observations to report	School Only	
M005	Demonstrate prevention of skin ulcers	School Only	
M006	Assess types of burns & first aid treatment for each	School Only	
M007	Demonstrate Emollient Bath	School Only	
M008	Demonstrate application of Bunny Boots	School Only	
M009	Differentiate common disorders & diseases of the Integumentary System	School Only	
M010	Assess normal aging changes of the Integumentary System	School Only	
N - SKELETAL SYSTEM			
N001	Identify & define terms of the Skeletal System	School Only	
N002	Identify, list & explain structures & functions of the human Skeletal System	School Only	
N003	Compare diagnostic tests for Skeletal System	School Only	

N004	Investigate types of joints & their "movement" styles	School Only	
N005	Analyze common bone & joint disorders & fractures	School Only	
N007	Formulate & evaluate cast care	School Only	
N008	Demonstrate "Passive" & "Active" ROM	School Only	
N009	Differentiate common disorders & diseases of the Skeletal System	School Only	
N010	Assess normal aging changes of the Skeletal System	School Only	
O - MUSCULAR SYSTEM			
O-001	Identify & define terms of the Muscular System	School Only	
O-002	Identify, list & explain the structures & functions of the human Muscular System	School Only	
O-003	Compare groups of muscles & how they work together	School Only	
O-004	Differentiate substances needed for contraction & flexion	School Only	
O-005	Explain effects of exercise on muscles	School Only	
O-006	Compare diagnostic tests for the Muscular System	School Only	
O-007	Differentiate common disorders & diseases of the Muscular System	School Only	
O-008	Assess normal aging changes of the Muscular System	School Only	
P - DIGESTIVE SYSTEM			
P001	Identify & define terms of the Digestive System	School Only	
P002	Identify, list & explain structures & functions of the human Digestive System	School Only	
P003	Synthesize the normal process & steps of normal digestion*	School Only	
P004	Critique the role of digestive enzymes, fats, proteins & carbohydrates in the digestive process	School Only	
P005	Compare diagnostic tests used with the Digestive System	School Only	
P006	Differentiate common disorders & diseases of the Digestive System	School Only	
P007	Assess normal aging changes of the Digestive System	School Only	
Q - RESPIRATORY SYSTEM			
Q001	Identify & define terms of the Respiratory System	School Only	
Q002	Identify, list & explain the structures & functions of the human Respiratory System	School Only	
Q003	Explain phenomena of normal breathing & the respiratory process	School Only	

Q004	Compare diagnostic tests used with the Respiratory System	School Only	
Q005	Differentiate common disorders & diseases of the Respiratory System	School Only	
Q006	Analyze Oxygen Therapy, breathing equipment & safety measures to be taken when used in patient care	School Only	
Q007	Demonstrate use of a Oximeter & Spirometry system	School Only	
Q008	Demonstrate correct patient breathing positions	School Only	
Q009	Demonstrate counting normal respirations	School Only	
Q010	Assess normal aging changes of the Respiratory System	School Only	
R - CARDIOVASCULAR SYSTEMS (45 HOURS)			
R001	Identify & define terms of the Cardiovascular System	School Only	
R002	Identify, list & explain structures & functions of the human Cardiovascular System	School Only	
R003	Build a 3-D model of the human heart	School Only	
R004	Demonstrate blood flow through the human heart	School Only	
R005	Analyze the pathway of the "Conduction System" through the human heart	School Only	
R006	Assess & differentiate normal pulse sites, ranges and pulse deficient*	School Only	
R007	Demonstrate Radial Pulse	School Only	
R008	Demonstrate Apical Pulse	School Only	
R009	Review career options dealing with the Cardiovascular System	School Only	
R010	Identify, describe & compare types & functions of blood cells	School Only	
R011	Compare diagnostic tests used to study blood	School Only	
R012	Explain the process of blood clotting & typing of human blood cells	School Only	
R013	Compare diagnostic tests used with the Cardiovascular System	School Only	
R014	Differentiate common disorders & diseases of the Cardiovascular System	School Only	
R015	Assess normal aging changes of the Cardiovascular System	School Only	
S - LYMPHATIC SYSTEM			
S001	Identify & define terms of the Lymphatic System	School Only	

S002	Identify, list & explain structures & functions of the human Lymphatic System	School Only	
S003	Analyze the established role between the Lymphatic System & the Cardiovascular System	School Only	
S004	Compare diagnostic tests for the Lymphatic System	School Only	
S005	Differentiate common disorders & diseases of the Lymphatic System	School Only	
S006	Assess normal aging changes of the Lymphatic System	School Only	
T - URINARY SYSTEM			
T001	Identify & define terms of the Urinary System	School Only	
T002	Identify, list & explain structures and functions of the human Urinary System	School Only	
T003	Compare diagnostic tests for the Urinary System	School Only	
T004	Demonstrate correct measurement of urine output & straining urine specimens	School Only	
T005	Analyze urine specimens & relevant information*	School Only	
T006	Differentiate common disorders & diseases of the Urinary System	School Only	
T007	Assess normal aging changes of the Urinary System	School Only	
U - ENDOCRINE SYSTEM			
U001	Identify & define terms of the Endocrine System	School Only	
U002	Identify, list & explain structures & functions of the human Endocrine System	School Only	
U003	Analyze the role of hormones and structures involved with hormone levels	School Only	
U004	Compare diagnostic tests of the Endocrine System	School Only	
U005	Differentiate common disorders & diseases of the Endocrine System	School Only	
U006	Formulate normal values of a FBS	School Only	
U007	Demonstrate taking a Blood Sugar using a glucometer	School Only	
U008	Construct "safety precautions" to be taken when obtaining a FBS	School Only	
U009	Assess normal aging changes of the Endocrine System	School Only	
V - NERVOUS SYSTEM			
V001	Identify & define terms of the Nervous System	School Only	
V002	Identify, list & explain structures & functions of the human Nervous System	School Only	

V003	Investigate all human "senses" & their role with the Nervous System	School Only	
V004	Compare diagnostic tests of the Nervous System	School Only	
V005	Demonstrate a "Neurological Assessment Check" on a patient	School Only	
V006	Describe special care of a patient with a neurological condition	School Only	
V007	Differentiate common disorders & diseases of the Nervous System	School Only	
V008	Assess normal aging changes for the Nervous System	School Only	
W - REPRODUCTIVE SYSTEM			
W001	Identify & define terms of the Reproductive System/s (male & female)	School Only	
W002	Identify, list & explain structures & functions of the human Reproductive System/s (male & female)	School Only	
W003	Compare diagnostic tests of the Reproductive System/s (male & female)	School Only	
W004	Identify common methods of birth control used by the adult male & female	School Only	
W005	Differentiate S&S, Diagnostic Tests , Treatments and Preventative Measures for each STD	School Only	
W006	Differentiate common disorders & diseases of the Reproductive System/s (male & female)	School Only	
W007	Demonstrate preventative self tests (breast, testicles)	School Only	
W008	Assess normal aging changes of the Reproductive System/s (male & female)	School Only	
X - CANCER AND ABNORMALITIES			
X001	Critique changes in cancerous cells from normal cells	School Only	
X002	Assess signs & symptoms of early cancer detection	School Only	
X003	Differentiate between "Benign" & "Malignant" tumors	School Only	
X004	Analyze Cancer Statistics (American Cancer Assoc)	School Only	
X005	Interpret risk factors associated with Cancer	School Only	
X006	Compare methods & treatments for Cancer	School Only	
X007	Assess "Staging" of Cancers	School Only	
X008	Apply concepts learned in Cancer prevention to case studies*	School Only	
X009	List & identify Cancer Prevention Methods (CAUTION)	School Only	

Y - PATIENT CARE COMMUNICATIONS			
Y001	Differentiate types of verbal & nonverbal communication	School Only	
Y002	Formulate & demonstrate answering a phone	School Only	
Y003	Assess guidelines in communicating with patients who may have impairments (deafness, impaired vision, aphasia, disorientation or developmental delays)	School Only	
Y004	Formulate ways the health care worker can develop "sensitivity" about cultures other than their own including sensitivity training	School Only	
Y005	Document objective observations &/or behaviors to a licensed health care provider	School Only	
Y006	Investigate HIPAA Guidelines when dealing with patient information & records	School Only	
Y007	Assess patient's/resident's grievance guidelines & reporting to appropriate staff	School Only	
Y008	Describe the stages of human growth & development based on Maslow's Hierarchy of Needs & Erikson's Task of Personality Development (**Also taught in HEA 271)	School Only	
Z - BODY MECHANICS & ERGONOMICS			
Z001	Demonstrate use of wheelchair when repositioning, transferring & transporting a patient/resident	School Only	
Z002	Demonstrate use of mechanical lift	School Only	
Z003	Formulate guidelines for transporting patient on a stretcher	School Only	
Z004	Demonstrate transferring from bed to chair & return	School Only	
Z005	Demonstrate transferring from bed to wheelchair & return	School Only	
Z006	Assist the patient/resident with dangling, standing & ambulating	School Only	
Z007	Identify proper body mechanics/ergonomics & safety concerns when transferring a patient/resident	School Only	
Z008	Demonstrate correct usage of a gait belt	School Only	
Z009	Demonstrate turning pt toward & away from you	School Only	
Z010	Demonstrate use of a lifter sheet	School Only	
Z011	Apply concepts to care for a fallen patient	School Only	
AA - VITAL SIGNS			
AA01	Compare body temperatures	School Only	
AA02	Assess normal & abnormal ranges of adult vital signs	School Only	

AA03	Demonstrate oral temperature (glass, digital & disposable)	School Only	
AA04	Demonstrate tympanic temperature	School Only	
AA05	Demonstrate auxiliary & rectal temperature (glass & electric)	School Only	
AA06	Demonstrate & document accurate apical pulse	School Only	
AA07	Demonstrate & document accurate radial pulse	School Only	
AA08	Demonstrate & document accurate respirations	School Only	
AA09	Demonstrate & document accurate blood pressures (one-step method)	School Only	
AA10	Demonstrate & document height & weight of an adult on an upright scale	School Only	
BB - COMFORT MEASURES I			
BB01	Demonstrate brushing teeth	School Only	
BB02	Demonstrate special oral care	School Only	
BB03	Demonstrate denture care	School Only	
BB04	Demonstrate hair care	School Only	
BB05	Demonstrate shaving a male patient (*disposable & electric razor)	School Only	
BB06	Demonstrate dressing & undressing a patient with/without limitations	School Only	
BB07	Demonstrate back rub	School Only	
BB08	Demonstrate hand care &/or foot care	School Only	
BB09	Demonstrate use of a urinal	School Only	
BB10	Demonstrate use of a bed pan (fraction & standard)	School Only	
BB11	Assist patient in use of the bathroom & demonstrate use of a bed side commode	School Only	
CC - COMFORT MEASURES II			
CC01	Provide for the individual resident's/patient's privacy when providing personal care & bathing	School Only	
CC02	Demonstrate complete bed bath	School Only	
CC03	Demonstrate adult female perineal care	School Only	
CC04	Demonstrate adult male perineal care	School Only	
CC05	Demonstrate adult female catheter care	School Only	
CC06	Demonstrate adult male catheter care	School Only	
CC07	Demonstrate a bed shampoo & hair care	School Only	

CC08	Demonstrate application& disposing of an adult brief	School Only	
CC09	Review Safety & Infection Control guidelines with bed bath, shower, tub bath & whirlpool	School Only	
DD - NUTRITIONAL NEEDS			
DD01	Identify general principles of basic nutrition	School Only	
DD02	Identify basic nutrition & therapeutic diets	School Only	
DD03	Apply concepts when assessing patients for feeding deficits & alterenative nutrition	School Only	
DD04	Assess cultural variations in a patient's/resident's diet	School Only	
DD05	Demonstrate passing of supplements & nourishments	School Only	
DD06	Demonstrate changing the patient's/resident's water	School Only	
DD07	Assist & demonstrate feeding a patient with/without assistive devices	School Only	
DD08	Measure & document accurate Intake & Output	School Only	
DD09	Measure & document accurate meal percentages	School Only	
DD10	Assess patients/residents for eating problems	School Only	
EE - NORMAL GROWTH & DEVELOPMENT (INFANT TO ADULT)			
EE01	Define & spell terms dealing with Human Growth & Development	School Only	
EE02	Describe changes occurring with sperm & ovum during fertilization	School Only	
EE03	Critique positive signs of pregnancy	School Only	
EE04	Discuss major events of embryo/fetal stages of development	School Only	
EE05	Investigate developmental & function of placental & umbilical cord	School Only	
EE06	Differentiate fetal circulation from mother's circulation	School Only	
EE07	Identify diagnostic tests & techniques used during prenatal/postpartum with mother & infant	School Only	
EE08	Investigate types of normal births	School Only	
EE09	List reportable "observations" for a woman in the prenatal period	School Only	
EE10	Recognize S&S of "urinary retention" in postpartum patient	School Only	
EE11	Review post-op care for mother & newborn infant	School Only	
EE12	Describe the stages of human growth & development based on Maslow's Hierachy of Needs & Erikons's Task of Personality Development (*also covered in HEA 231)	School Only	

EE13	Describe major developmental tasks for each age group	School Only	
EE14	Recognize normal growth & development for each age group	School Only	
EE15	Discuss role of parents & siblings in normal growth & development	School Only	
EE16	Assess safety concerns and maintaining a safe environment for normal growth & development	School Only	
EE17	Measure infant's height, weight, chest & head circumference & calculate Apgar scores	School Only	
EE18	Discuss role of family during normal growth & development of the infant into adulthood	School Only	
EE19	Identify safety concerns with each age group	School Only	
FF - GERIATRIC CARE			
FF01	Assess normal biological aging changes	School Only	
FF02	Identify effects of normal aging on the patient/resident, their families & their support systems	School Only	
FF03	Analyze mental changes/illness & how it affects the aging patient/resident	School Only	
FF04	Assess the stages of Dementia & care given for behaviors	School Only	
FF05	Demonstrate appropriate communication skills/techniques including reality orientation, validation therapy & reminiscing with patients/residents	School Only	
FF06	Relate long term care to the aging patient/resident	School Only	
FF07	Formulate safety concerns & guidelines for mandated reporting in elderly care	School Only	
FF08	Identify & compare types of Elder Abuse per Act 14 of 1997 (Nurse Aide resident/patient Abuse Prevention Training Act)	School Only	
FF09	Assess signs & symptoms of Elder Abuse	School Only	
FF10	Assess guidelines to prevent patient/resident abuse, neglect, exploitation & improper use of restraints	School Only	
FF11	Formulate methods or strategies to prevent Elder Abuse (both reportable & non-reportable injuries)	School Only	
FF12	Critique mental health & social services available to the aging patient/resident & their families	School Only	
FF13	Define concepts of sexuality in the aging patient/resident & how physical illness/disabilities can interfere with this normal process	School Only	
GG - DEATH AND DYING			

GG01	Identify & define terms dealing with death & dying	School Only	
GG02	Compare five stages of grief (E Kubler-Ross)*	School Only	
GG03	Identify the role of a health care worker & family members in the dying process	School Only	
GG04	Differentiate between Hospice & Palliative Care	School Only	
GG05	Assess physical & biological changes as death approaches	School Only	
GG06	Demonstrate post-mortem care	School Only	
GG07	Critique cultural & religious differences that influence a person's attitude concerning death	School Only	
HH - COLOSTOMY CARE			
HH01	Investigate terms dealing with Colostomy Care	School Only	
HH02	Review structures involved with a Colostomy, Ileostomy & Urostomy	School Only	
HH03	Compare guidelines for assessing a stoma & colostomy contents	School Only	
HH04	Demonstrate routine stoma care	School Only	
HH05	Demonstrate changing & emptying a colostomy/ileostomy bag	School Only	
HH06	Formulate infection control guidelines to be used with colostomy care	School Only	
II - INFECTION CONTROL			
II01	Define & spell terms dealing with Infection control	School Only	
II02	Compare types of microorganisms	School Only	
II03	Describe methods used to identify microorganisms	School Only	
II04	Formulate methods infections may be spread (Chain of Infection)	School Only	
II05	List predisposing causes of disease	School Only	
II06	Differentiate between "acute" & "chronic" diseases	School Only	
II07	Describe & differentiate between "universal precautions", "medical aseptic" & "standard precautions" in providing quality care	School Only	
II08	Identify "Immune Response" & types of immunities in the human body	School Only	
II09	Demonstrate terminal cleaning of a patient's unit &/or examination room	School Only	
II10	Demonstrate proper hand washing technique	School Only	

II11	Demonstrate putting on & removing contaminated gloves	School Only	
II12	Demonstrate putting on & removing contaminated gown, gloves & mask (PPEs)	School Only	
II13	Demonstrate disinfection of nondisposable equipment	School Only	
II14	Demonstrate double bagging technique	School Only	
II15	Describe patient's environment - free from unused equipment, insects, and the general public	School Only	
II16	Identify & explain isolation & reverse isolation techniques	School Only	
II17	Arrange equipment in patient's room	School Only	
II18	Demonstrate correct use of a patient bed	School Only	
II19	Explain a patient's call bell system	School Only	
JJ - FIRST AID AND SAFETY I			
JJ01	Define & spell terms dealing with general First Aid & Safety	School Only	
JJ02	Demonstrate knowledge of SDS forms	School Only	
JJ03	Recognize & "assess" emergency situations that require care	School Only	
JJ04	Discuss "Good Samaritan Act"	School Only	
JJ05	Identify signs of common emergency situations &/or disasters & prevention methods	School Only	
JJ06	Demonstrate steps to activate EMS	School Only	
JJ07	Demonstrate care for burns	School Only	
JJ08	Demonstrate care for lacerations with non-sterile & sterile dressings	School Only	
JJ09	Demonstrate splinting of broken bones	School Only	
JJ10	Wrap an ace bandage (RICE)	School Only	
JJ11	Apply disposable ice pack	School Only	
JJ12	Demonstrate control "bleeding" by direct pressure	School Only	
JJ13	Demonstrate care of insect bites	School Only	
JJ14	Demonstrate care of a animal bite	School Only	
JJ15	Demonstrate care of an ingested poison	School Only	
JJ16	Demonstrate care for shock	School Only	
JJ17	Demonstrate care for fainting	School Only	

JJ18	Demonstrate care for a stroke/heart attack or seizure victim	School Only	
JJ19	Demonstrate care of a foreign particle in the eye	School Only	
JJ20	Differentiate hyperthermia & hypothermia & care given for each	School Only	
JJ21	Apply concepts & demonstrate the recovery position	School Only	
JJ22	Demonstrate use of a fire extinguisher & fire prevention (PASS)	School Only	
JJ23	Perform Heimlich Maneuver	School Only	
JJ24	Perform clearing airway of conscious/unconscious adult & guidelines for use of artificial airways	School Only	
JJ25	Perform CPR on an adult victim	School Only	
JJ26	Follow work place standards (OSHA, CDC, WHO, & Dept of Health)	School Only	
JJ27	Conduct an "inspection" for safety hazards (OSHA) including the use of lock out devices	School Only	
JJ28	Establish emergency evacuation procedures	School Only	
JJ29	Demonstrate documentation of first aid care given	School Only	
JJ30	Inventory & stock a first aid kit	School Only	
JJ31	Maintain safety checks on all equipment & report nonfunctioning equipment to a licensed nurse	School Only	
JJ32	Review career options when dealing with First Aid & Safety	School Only	
KK - SURGICAL CARE			
KK01	Define & spell terms dealing with Surgical Care	School Only	
KK02	Analyze types of anesthesia	School Only	
KK03	Differentiate patient positions to be draped	School Only	
KK04	Assist in draping a patient	School Only	
KK05	Apply concepts when caring for tubes in the body	School Only	
KK06	Demonstrate opening a sterile package	School Only	
KK07	Demonstrate setting up a sterile field/tray	School Only	
KK08	Demonstrate putting on & removing sterile gloves	School Only	
KK09	Assist with shaving operative site	School Only	
KK10	Demonstrate post-op breathing exercises	School Only	
KK11	Demonstrate post-op leg exercises	School Only	
KK12	Demonstrate applying anti-embolus or elastic stockings	School Only	

KK13	Demonstrate making a surgical bed	School Only	
KK14	Review career options in Surgical Care	School Only	
LL - PHYSICAL THERAPY CARE			
LL01	Define & spell terms dealing with Physical Therapy care	School Only	
LL02	Identify & assess self care abilities according to the patient's/resident's capabilities for making personal choices	School Only	
LL03	Assist or encourage the patient/resident to become independent with ADLs	School Only	
LL04	Identify & list types of Physical Therapy & equipment used	School Only	
LL05	Assess risk factors involving skin breakdown & impairment caused by improper application of assistive devices	School Only	
LL06	Demonstrate correct use of a gait belt	School Only	
LL07	Demonstrate correct use of a transfer disk	School Only	
LL08	Demonstrate ambulation with a standard cane, quad cane, walker & crutches (*discussed in HEA 232)	School Only	
LL09	Demonstrate proper fit & care of prosthetic, orthotic & positioning devices	School Only	
LL10	Identify & describe Theraband care and demonstrate Theraband techniques	School Only	
LL11	Assist patient /resident in a bowel/bladder retraining program	School Only	
LL12	Review career options in Physical Therapy	School Only	
MM - SUB ACUTE CARE			
MM01	Define & spell terms dealing with sub acute care	School Only	
MM02	Interpret the purpose of sub acute care	School Only	
MM03	Differentiate between acute care, sub acute care, and long term care & patients/residents found in each	School Only	
MM04	Compare the Health Care Worker's role in each area	School Only	
MM05	Demonstrate Capillary Refill	School Only	
MM06	Demonstrate Pulse Oximeter	School Only	
MM07	Demonstrate assessments of dressings	School Only	
MM08	Assess pain level using a pain scale	School Only	
MM09	Demonstrate collecting different types of specimens	School Only	
NN - PHARMACOLOGY			

NN01	Define & spell terms dealing with Pharmacology	School Only	
NN02	Intrepret what a drug (agent) is & sources	School Only	
NN03	Outline drug standards, legislation & enforcement agencies in the profession	School Only	
NN04	Discuss & compare factors influencing drug absorption, distribution & elimination	School Only	
NN05	Differentiate methods of calulating and administering drugs/medications	School Only	
NN06	Compare & critique drug classifications	School Only	
NN07	Formulate special considerations when administering pharmacological agents	School Only	
NN08	Review career options in Pharmacology	School Only	
OO - PHYSICAL EXAMINATIONS & ASSESSMENTS			
OO01	Identify, define & spell terms & abbreviations dealing with Physical Examinations	School Only	
OO02	Compare the basic equipment used in a different types of physical exams	School Only	
OO03	Analyze the role & responsibilities of the health care worker during a physical exam	School Only	
OO04	Identify & demonstrate draping patients for various exam positions	School Only	
OO05	Demonstrate assisting with Physical Examination	School Only	
OO06	Assess skin integrity	School Only	
OO07	Assess patient's mental status	School Only	
OO08	Assess patient's breath sounds	School Only	
OO09	Assess patient's apical pulse	School Only	
OO10	Complete a patient medical history	School Only	
OO11	Demonstrate use of an Otoscope	School Only	
OO12	Demonstrate use of an Ophthalmoscope	School Only	
OO13	Demonstrate use of Tuning Fork (hearing)	School Only	
OO14	Perform a visual acuity & audiometer test	School Only	
OO15	Demonstrate applying a cold or warm (heat) compress (moist or dry)	School Only	
OO16	Assess physical conditions requiring the use of heat & cold applications	School Only	
OO17	Formualte safety concerns related to application of heat & cold (dry or moist) applications	School Only	

0018	Review career options in various clinical settings that complete physical examinations	School Only	
PP - PREPARATION FOR CERTIFIED EKG/ECG TECHNICIAN			
PP01	Demonstrate Knowledge of the conduction system of the heart	School Only	
PP02	Understand legal & ethical responsibilities of EKG technician	School Only	
PP03	Demonstrate knowledge of infection control/chain of infection	School Only	
PP04	Demonstrate knowledge of fundamentals of electrocardiogram	School Only	
PP05	Prepare patients for EKG and tracings	School Only	
PP06	Assess proper lead placement & understand its importance in relation to an accurate EKG tracing	School Only	
PP07	Demonstrate operating an EKG machine	School Only	
PP08	Recognize normal sinus rhythm	School Only	
PP09	Demonstrate knowledge of cardiovascular agents & types of stress tests	School Only	
PP10	Demonstrate knowledge of an MI & Ischemia	School Only	